

Agenda

Swale Joint Transportation Board Meeting

Date: Monday, 4 March 2024

Time 5.30 pm

Venue: Council Chamber, Swale House, East Street, Sittingbourne, ME10 3HT*

Membership:

Councillors Simon Clark (Chair), Alastair Gould, Angela Harrison, Elliott Jayes, Richard Palmer, Paul Stephen, and Karen Watson.

Kent County Council Members:

Kent County Councillors Mike Baldock, Andy Booth, Mike Dendor, Antony Hook, Rich Lehmann, Mike Whiting and John Wright (Vice-Chair).

Parish and Town Council Members

Kent Association of Local Council's representatives:

Peter MacDonald (Parish Councillor), Jeff Tutt (Parish Councillor) and Julian Saunders (Town Councillor)

Quorum = 5 (2 from each Council and 1 Parish/Town representative).

Pages

Information about this meeting

*Members of the press and public can listen to this meeting live. Details of how to join the meeting will be added to the website by 1 March 2024.

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1. Emergency Evacuation Procedure

Visitors and members of the public who are unfamiliar with the building and procedures are advised that:

- (a) The fire alarm is a continuous loud ringing. In the event that a fire drill is planned during the meeting, the Chair will advise of this.
- (b) Exit routes from the chamber are located on each side of the room, one directly to a fire escape, the other to the stairs opposite the lifts.
- (c) In the event of the alarm sounding, leave the building via the nearest safe exit and gather at the assembly point on the far side of the car park. Do not leave the assembly point or re-enter the building until advised to do so. Do not use the lifts.
- (d) Anyone unable to use the stairs should make themselves known during this agenda item.

2. Apologies for absence

3. Minutes

To approve the Minutes of the [Meeting](#) held on 4 December 2023 (Minute Nos. 473 – 484) as a correct record.

4. Declarations of Interest

Councillors should not act or take decisions in order to gain financial or other material benefits for themselves, their families or friends.

The Chair will ask Members if they have any disclosable pecuniary interests (DPIs) or disclosable non-pecuniary interests (DNPIs) to declare in respect of items on the agenda. Members with a DPI in an item must leave the room for that item and may not participate in the debate or vote.

Aside from disclosable interests, where a fair-minded and informed observer would think there was a real possibility that a Member might be biased or predetermined on an item, the Member should declare this and leave the room while that item is considered.

Members who are in any doubt about interests, bias or predetermination should contact the monitoring officer for advice prior to the meeting.

5. Public Session

Members of the public have the opportunity to speak at this meeting. Anyone wishing to present a petition or speak on this item is required to register with the Democratic Services Section by noon on Friday 1 March 2024. Questions that have not been submitted by this deadline will not be accepted. Only two people will be allowed to speak on each item and each person is limited to asking two questions. Each speaker will have a maximum of three minutes to speak.

Petitions, questions and statements will only be accepted if they are in relation to an item being considered at this meeting.

Part One - Reports for recommendation to Swale Borough Council's Policy and Resources Committee

- | | | |
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| 6. | Formal Objection to Traffic Regulation Order - Swale Amendment 50 2023 | 5 - 18 |
| 7. | Formal Objection to Traffic Regulation Order - Swale Amendment 52 2023 | 19 - 26 |
| 8. | Petition - Request for Residents' Parking Scheme, Wellwinch Road, Sittingbourne | 27 - 30 |

Part Two - Information Items

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| 9. | Verbal update from National Highways on the M2 Junction 5 Stockbury Works | |
| 10. | Highway Work being carried out by Developers and utility Companies (as mentioned in Minute No. 479 of December 2023 Meeting) | 31 - 36 |
| 11. | Update from KCC on the B2005 Grovehurst Road Roundabout | 37 - 38 |
| 12. | Faversham Cross Town Walking route Active Travel scheme | 39 - 40 |
| 13. | Highways Work Programme | 41 - 68 |
| 14. | Progress Update Report | 69 - 70 |

To consider the Progress Update which outlines progress made following recommendations and agreed action at previous meetings.

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|-----|----------------------|--|
| 15. | Date of Next Meeting | |
|-----|----------------------|--|

The date of the next meeting will be confirmed at Annual Council.

Issued on Friday, 23 February 2024

The reports included in Part I of this agenda can be made available in alternative formats. For further information about this service, or to arrange for special facilities to be provided at the meeting, please contact Democratic Services at democraticservices@swale.gov.uk. To find out more about the work of the Swale JTB, please visit www.swale.gov.uk

**Chief Executive, Swale Borough Council,
Swale House, East Street, Sittingbourne, Kent, ME10 3HT**

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|---|---|
| SWALE JOINT TRANSPORTATION BOARD | |
| Meeting Date | 4 th March 2024 |
| Report Title | Formal Objection – Traffic Regulation Order Swale Amendment 50 2023 |
| EMT Lead | Emma Wiggins, Director of Regeneration and Neighbourhoods |
| Head of Service | Martyn Cassell, Head of Environment and Leisure |
| Lead Officer | Mike Knowles, Seafront & Engineering Manager (SBC) |
| Classification | Open |
| Recommendations | Members are asked to note the formal objection received to the Traffic Regulation Order and recommend that the proposed revised design of double and single yellow lines be progressed. |

1 Purpose of Report and Executive Summary

- 1.1 This report provides details of a formal objection received following the advertising of our latest Traffic Regulation Order, Swale Amendment 50 2023.

2 Background

- 2.1 Following a request from the developer of the Redgrove Avenue estate in Sittingbourne, a Traffic Regulation Order was initially drafted for double yellow lines to be installed around the estate as shown in Annex A. The proposals consisted of double yellow lines along the full length of the west, and north-western side of Redgrove Avenue, and corner protection on the junctions of Jubilee Street, Haddon Close, Lywood Drive and Bowater Close.
- 2.2 The Order, funded by the developer, was requested to tackle issues with commuters parking along the road, obstructing the safe passage of vehicles. The Order was formally consulted between 10th November 2023 and 1st December 2023. During the consultation a total of 3 formal objections were received and one indication of support, and details of these responses can be found in Annex B.

3 Proposals

- 3.1 Following receipt of the 3 formal objections, discussions took place with the developer to consider a revision to the original proposals. After discussion, an alternative proposal was prepared, replacing the double yellow lines with a single yellow line, with timed restrictions between 10am and 11am Monday to Friday, with double yellow lines remaining around the junctions. Plans of the revised proposals can be found in Annex C.
- 3.2 The alternative proposals were presented to the three original objectors, two of which agreed to withdraw their objections based on the revised restrictions. One formal objection therefore remains, and the latest response from this objector is detailed below:
- 3.3 *“I think that will definitely help with the commuters parking along the road [referencing the change from double yellow lines to single yellow lines]. My only concern I’d like to raise about this proposal is I work shifts **** so will some times be on nights and sleeping during the day so will be unable to move my car between 10-11am and my wife works from home **** and quite often is in back to back **** appointments so would also be unavailable to move whichever one of our cars is parked on the single yellow line. Is there anything we can put in our cars, almost like a permit, that just says we are residents and to not issue a parking ticket? If this is an issue for our household I can’t imagine we’re the only ones who this would affect. If this can be agreed I would be 100% happy with the proposal.”*
- 3.4 A response was sent to the objector explaining that we are not legally permitted to exclude individuals from waiting restrictions and that these would apply to residents as well as other road users.

4 Alternative Options Considered

- 4.1 The alternative option of single and double yellow lines strikes a balance between the needs of residents with more than one vehicle to be able to park on street, whilst alleviating all day commuter parking by introducing a one hour daytime restriction.
- 4.2 Whilst acknowledging that the introduction of any waiting restrictions will invariably cause some inconvenience depending on personal circumstances, the combination of single and double yellow lines appears to be the most appropriate compromise in this situation, and the developer who requested the Traffic Order has agreed with this approach.

5 Consultation Undertaken or Proposed

- 5.1 As detailed above, a formal consultation on the proposals was undertaken as part of the Traffic Regulation Order Swale Amendment 50, and this ran from 10th November 2023 to 1st December 2023. Post-consultation discussions also took place with the formal objectors as well as the developer funding the Traffic Regulation Order.

6 Implications

| Issue | Implications |
|--|---|
| Corporate Plan | Improving Community Safety through safer Highways. |
| Financial, Resource and Property | Cost and resource for installing Lines and Signs on site will be met by the developer. Cost of £50 for Kent County Council to arrange Sealing of Traffic Regulation Order. The applicant would be charged for the Traffic Order in accordance with the Council's Fixed Fees and Charges. |
| Legal, Statutory and Procurement | Sealing of Traffic Regulation Order by Kent County Council. |
| Crime and Disorder | None identified at this stage. |
| Environment and Climate/Ecological Emergency | None identified at this stage. |
| Health and Wellbeing | Residents' stress could be increased by the need to move vehicles parked on the single yellow line between 10am and 11am Monday to Friday, but the wellbeing of residents should be improved by the removal of the current all-day parking in the area by commuters, maximising on-street parking capacity for residents. |
| Safeguarding of Children, Young People and Vulnerable Adults | None identified at this stage. |
| Risk Management and Health and Safety | None identified at this stage. |
| Equality and Diversity | None identified at this stage. |
| Privacy and Data Protection | None identified at this stage. |

7 Appendices

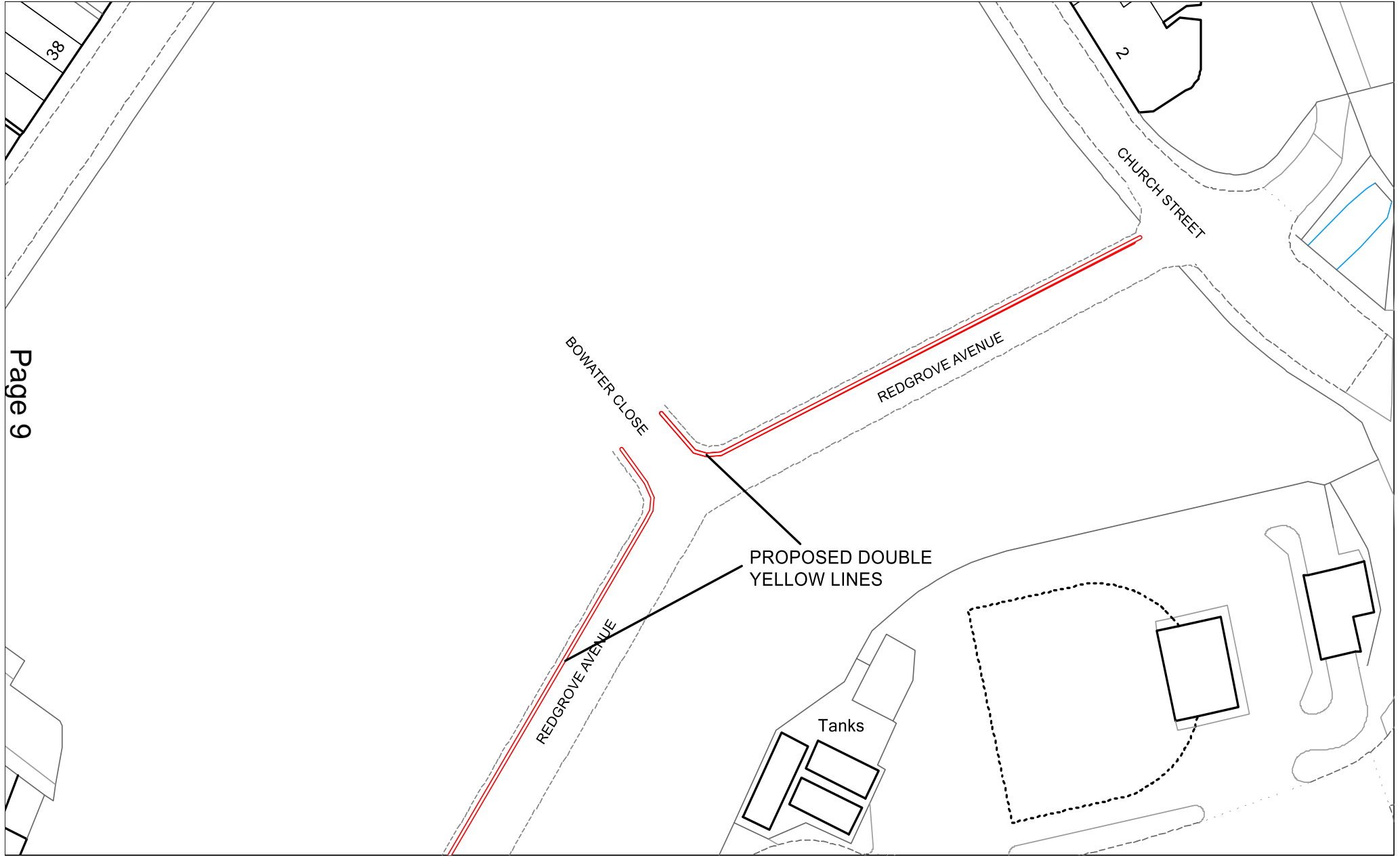
7.1 The following documents are to be published with this report and form part of the report:

- Annex A – Plans of Original Proposals
- Annex B – Copy of Formal Objections/Support received
- Annex C – Plans of Revised Proposals

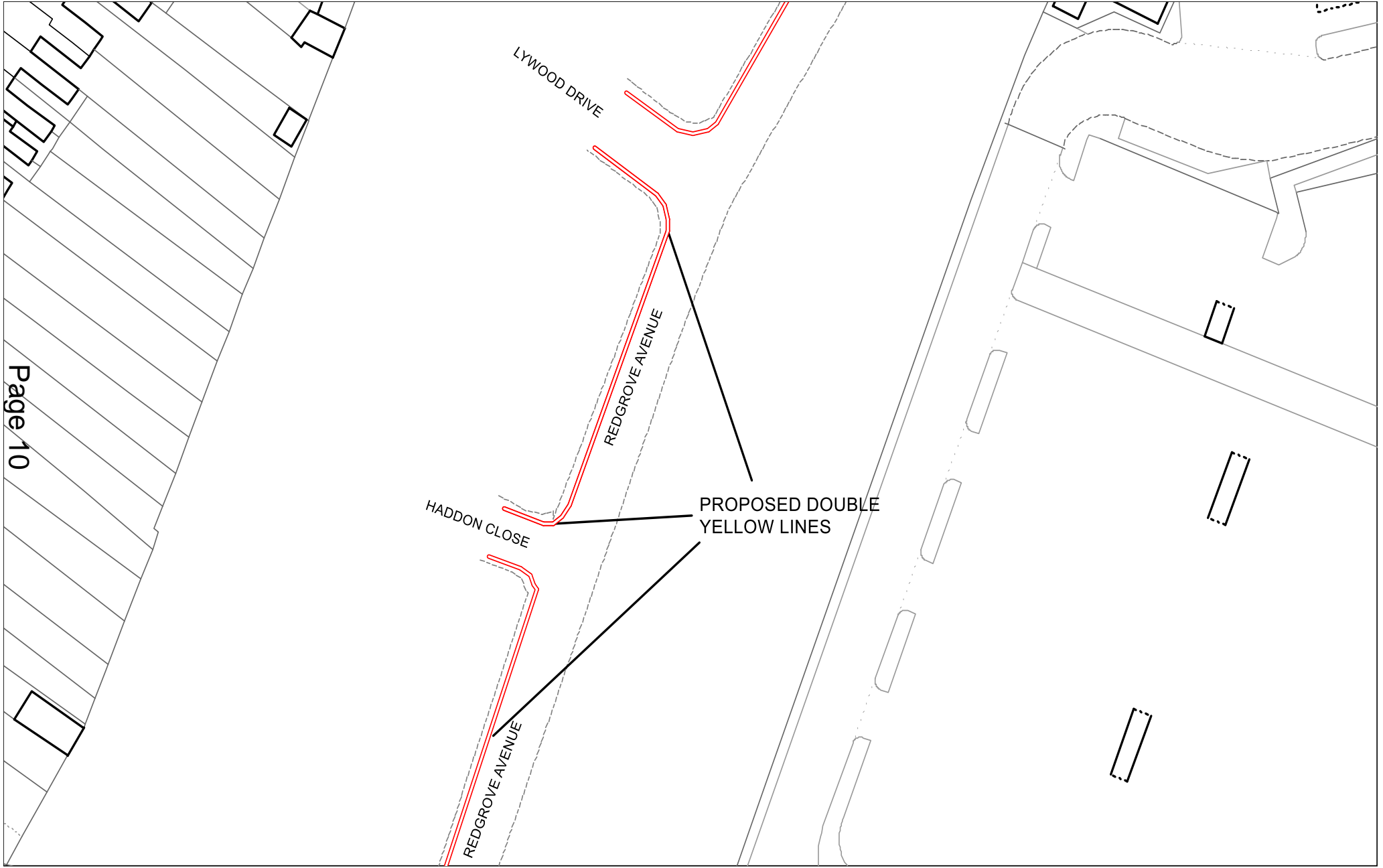
8 Background Papers

None

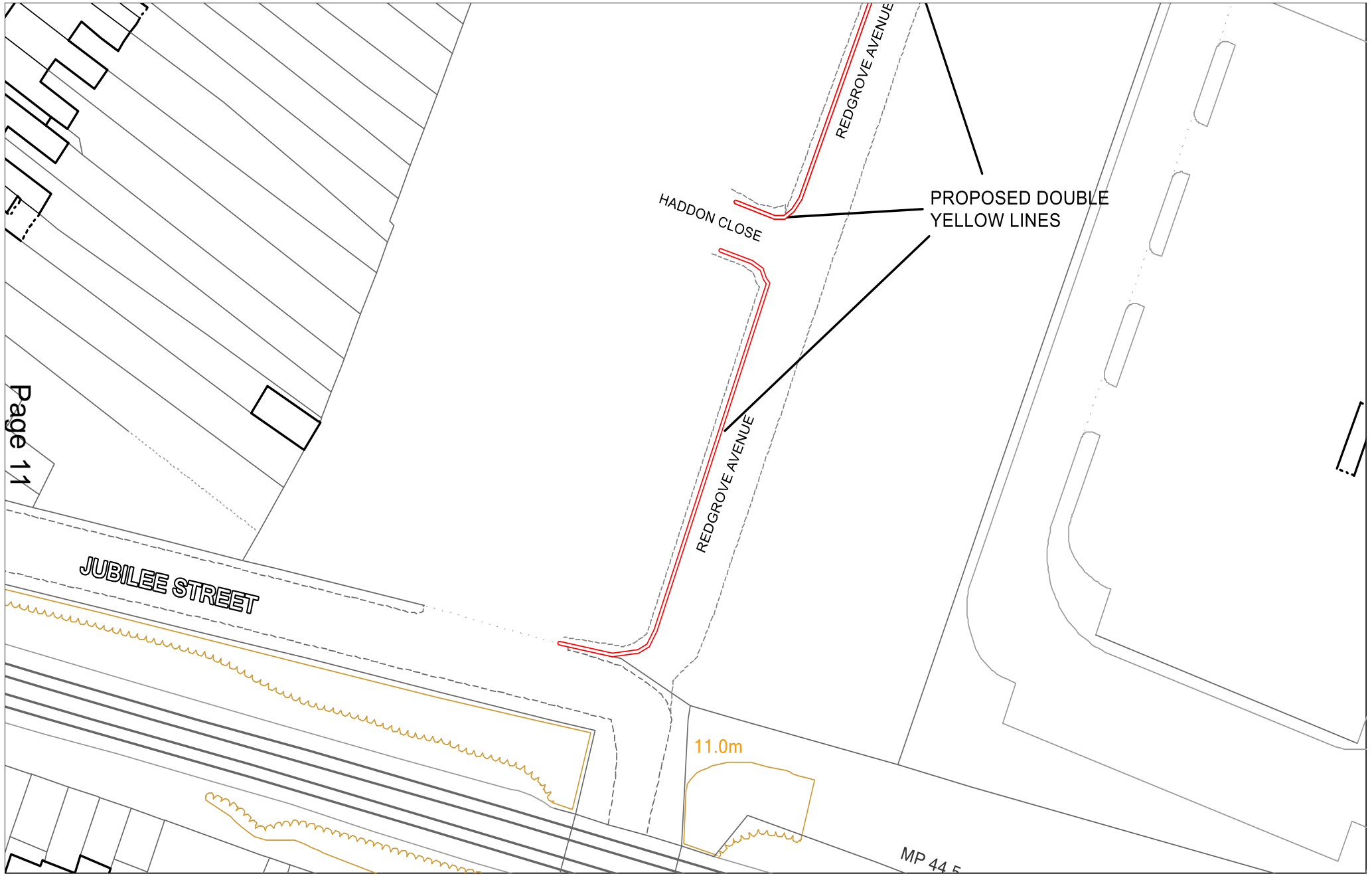
Proposed Double Yellow Lines – Redgrove Avenue & Bowater Close, Sittingbourne



Proposed Double Yellow Lines – Redgrove Avenue, Lywood Drive & Haddon Close, Sittingbourne



Proposed Double Yellow Lines – Redgrove Avenue, Haddon Close & Jubilee Street, Sittingbourne



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Proposed Double Yellow Lines – Redgrove Avenue and Adjoining Junctions, Sittingbourne

Summary of Formal Responses

Formal Objections

Objection 1

I live on Redgrove Avenue, Sittingbourne and have just received your letter for the proposed Traffic Regulation Order of double yellow lines along Redgrove Avenue and the adjacent roads. I believe this would cause a great deal of issues for residents.

There are many 2 car families, some with more cars, living in the area who were only granted one allocated parking space so have to park on the road outside their house or struggle to find a visitor bay space (myself included).

We first moved into our house in 2019 as one of the last residents to move into the development and parking was far from an issue. This was just before the first covid pandemic, once lockdown was lifted we noticed a huge increase in vehicles parking along the road. We noticed that these people would park their car and walk towards the train station. I can only assume they park there for free parking and walk to the station, which would also fall in line with the times they would return to their vehicles.

I am all for putting in some kind of parking restrictions in place as many a time opposite the play park, I can barely get my car through because of people parking both sides of the road, let alone if an emergency vehicle needed to get through.

I feel as though there needs to be some kind of compromise to restrict parking but to not inconvenience residents. My proposal would be to have double yellow lines directly outside the play park, for the safety of children crossing the road but then to have resident permit parking along the rest of the roads. This would allow residents to continue to park where there is very limited spaces and which wasn't, in my opinion, an issue to begin with and would stop other people who do not live in the area from parking there. If double yellow lines are implemented along these roads it would leave residents no other option but to park elsewhere and potentially make a bigger issue in the surrounding roads that don't have parking restrictions.

Objection 2

I live at number * Jubilee Street, in the block of flats at the corner of Jubilee Street and Redgrove Avenue.

I welcome the idea of double yellow lines on Redgrove Avenue, as the commuters and employees of retail outlets in the town centre who park here are a nuisance with their inconsiderate and fundamentally illegal parking.

However, I see a number of problems.

Where will the commuters go? They will still want to avoid paying for parking so will return to parking in the residents' private allocated parking bays on Redgrove Avenue. So what happens when the residents return to the parking space and have to park in the road? Will they receive a parking ticket? There are no signs up from the property management company saying that the spaces are private, and that won't stop commuters anyway.

There are allocated visitor parking bays for the flats but I know for a fact that the residents of the houses on Jubilee Street use the parking bays so where do visitors, such as my fiancée park, when they come to visit the flats? Will they get a parking ticket too?

What exactly is the scheme? Will residents being allocated parking permits at all? Could you organise the double yellow lines to be in effect between say 8am - 6pm Monday - Friday to prevent commuters?

Objection 3

We are writing to you regarding the proposed double yellow lines surrounding Lywood Drive, as homeowners with 2 cars and only 1 allocated space we use the surrounding street to park the second vehicle. I understand it is also used by commuters as free parking for the train station however this will massively impact where we can park and are therefore against the proposal.

If there is no other option then could it be considered that residents are given permits to park on the street and the number plate registered to prevent it being given to other cars.

Support 1

I am a current resident at * Lywood Drive. ME102FT

I have received the letter below and I cannot recommend this enough!! I have lived here since the property was built in 2020 and everyday cars park along this road to get free parking as they travel to London as it is by Sittingbourne station.

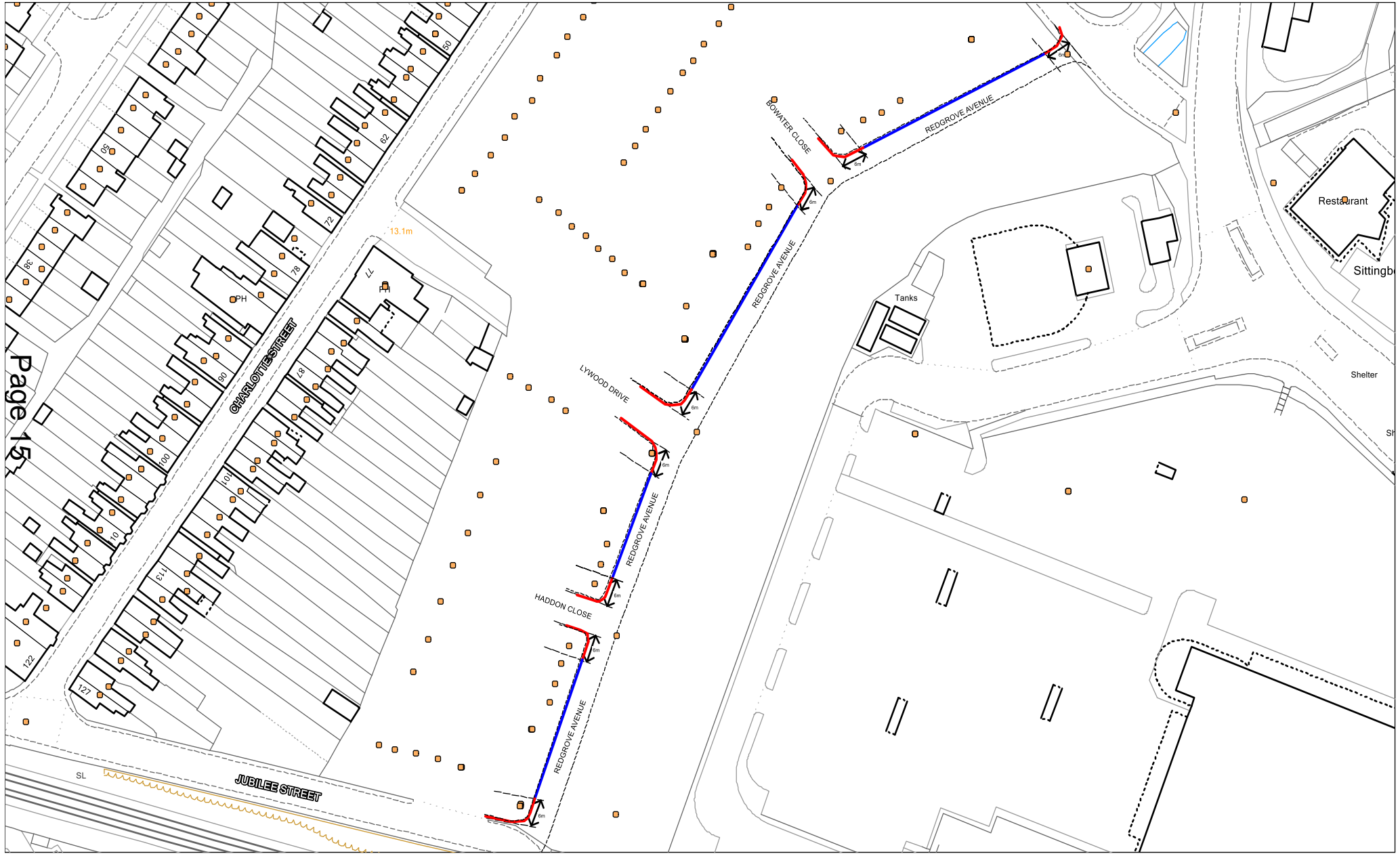
I always see cars park here at 6am/7am walk over to the station and come back at 17:00/1800. They use this area to get free parking so they don't have to pay!! Whilst us residents struggle parking here which is a nightmare and emergency services are unable to come through because cars park on both sides of the road and it's extremely hard to try and bay park and even get through sometimes due to cars parking either side of the road!! So thank you swale borough council for taking action.

(Photos also included)

Proposed Double & Single Yellow Lines – Redgrove Avenue Area, Sittingbourne – Area Plan

Red : Proposed Double Yellow Lines.

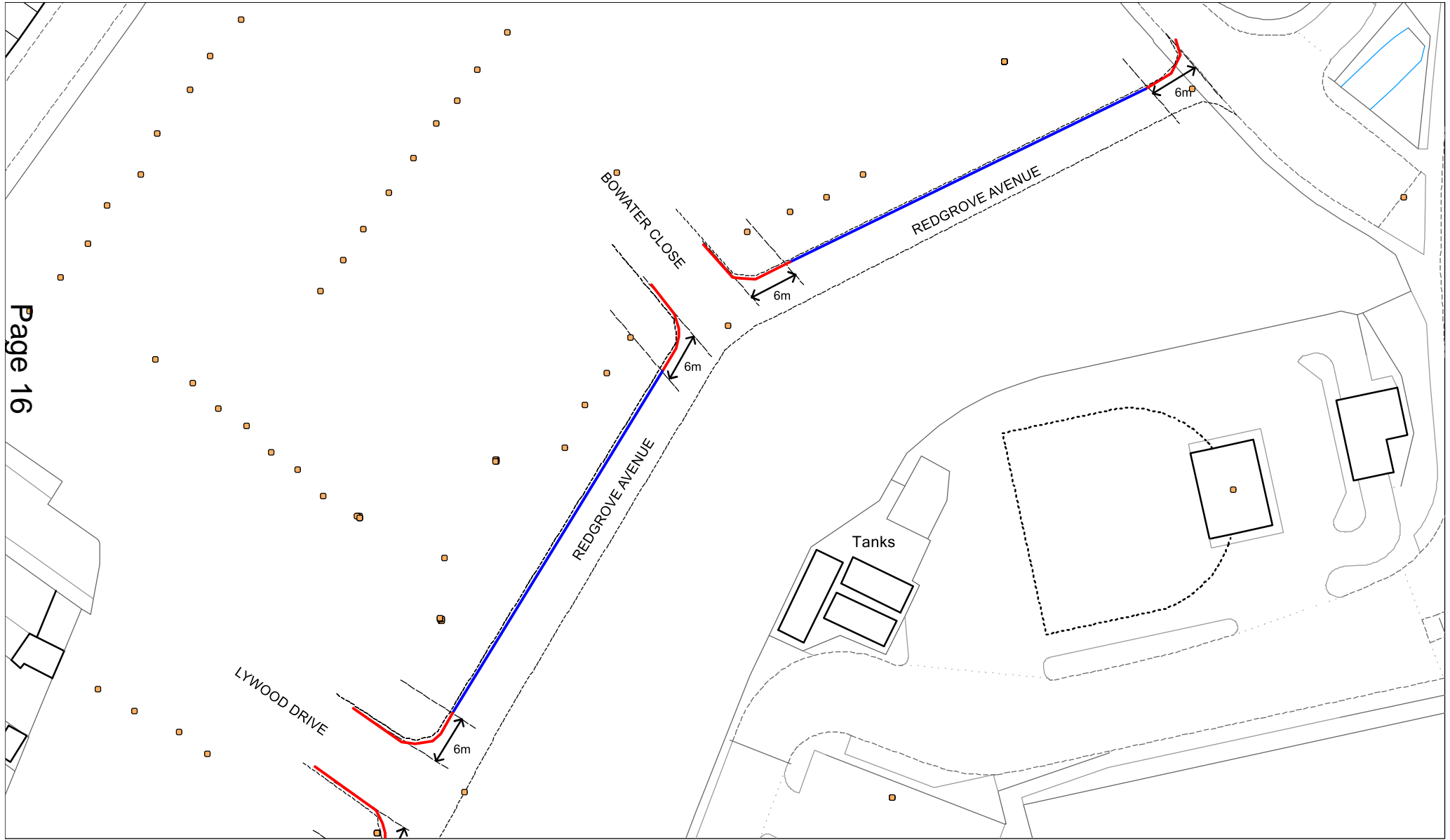
Blue : Proposed Single Yellow Lines (10am-11am Monday-Friday)



Redgrove Avenue/Bowater Close/Lywood Drive, Sittingbourne

Red : Proposed Double Yellow Lines.

Blue : Proposed Single Yellow Lines (10am-11am Monday-Friday)



Redgrove Avenue/Haddon Close/Jubilee Street, Sittingbourne

Red : Proposed Double Yellow Lines.

Blue : Proposed Single Yellow Lines (10am-11am Monday-Friday)



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| SWALE JOINT TRANSPORTATION BOARD | |
| Meeting Date | 4 th March 2024 |
| Report Title | Formal Objection – Traffic Regulation Order Swale Amendment 52 2023 |
| EMT Lead | Emma Wiggins, Director of Regeneration and Neighbourhoods |
| Head of Service | Martyn Cassell, Head of Environment and Leisure |
| Lead Officer | Mike Knowles, Seafront & Engineering Manager (SBC) |
| Classification | Open |
| Recommendations | Members are asked to note the formal objection received to the Traffic Regulation Order and recommend that the disabled persons’ parking bay in South Avenue, Sittingbourne, is formalised as advertised. |

1 Purpose of Report and Executive Summary

- 1.1 This report provides details of a formal objection received following the advertising of our latest Traffic Regulation Order, Swale Amendment 52 2023.

2 Background

- 2.1 Following a request from Kent County Council, a Traffic Regulation Order has been drafted to formalise existing disabled persons’ parking bays which have been previously installed as advisory around the Borough. This is first of several planned Orders to complete this work. The Order also covered the proposed removal of redundant bays.
- 2.2 The Order was formally consulted between 15th December 2023 and 12th January 2024. During the consultation a total of 4 formal objections were received and details of these and our responses can be found in Annex A.

3 Proposals

- 3.1 Following receipt of the 4 formal objections, discussions took place with the objectors which resulted in just one formal objection remaining, against the proposed formalising of the existing disabled persons’ parking bay outside 14 South Avenue in Sittingbourne.

- 3.2 The objection was against a new disabled persons' parking bay being installed outside 14 South Avenue, stating that there was already a bay outside of 12 South Avenue, and highlighting the fact that on-street parking capacity was already limited.
- 3.3 A response was sent to the objector advising that there was no intention to install an additional bay, and that the Traffic Regulation Order was formalising the existing bay outside 12/14 South Avenue. It was also confirmed that the existing bay outside 6 South Avenue would remain advisory at this time.
- 3.4 The objector then suggested that the blue badge holders for the bays outside 6 and 14 South Avenue could share one bay, and a response was sent confirming that this would not be practical for the blue badge holders. Despite asking if the objector wished to uphold the objection no further response was received, and this objection is therefore being reported to the Swale Joint Transportation Board to consider.

4 Alternative Options Considered

- 4.1 The alternative option of leaving the existing disabled persons' parking bay as advisory is not considered practical, as the bay would not be enforceable against motorists without a blue badge parking in the bay, preventing its use by the disabled resident.

5 Consultation Undertaken or Proposed

- 5.1 As detailed above, a formal consultation on the proposals was undertaken as part of the Traffic Regulation Order Swale Amendment 52, and this ran from 15th December 2023 to 12th January 2024, slightly longer than the usual formal consultation process to take the Christmas break into consideration. Post-consultation discussions also took place with the formal objectors as detailed in Annex A.

6 Implications

| Issue | Implications |
|----------------------------------|---|
| Corporate Plan | Improving Community Safety through safer Highways. |
| Financial, Resource and Property | Cost and resource for installing Signs on site for formalised bays and removal of redundant bays. Cost of £50 for Kent County Council to arrange Sealing of Traffic Regulation Order. |

| | |
|--|---|
| Legal, Statutory and Procurement | Sealing of Traffic Regulation Order by Kent County Council. |
| Crime and Disorder | None identified at this stage. |
| Environment and Climate/Ecological Emergency | None identified at this stage. |
| Health and Wellbeing | The formalisation of current advisory bays will enable enforcement to take place which will improve accessibility for blue badge holders needing to park closer to their properties. The removal of redundant bays will improve the wellbeing of residents by increasing the capacity of on-street parking available. |
| Safeguarding of Children, Young People and Vulnerable Adults | None identified at this stage. |
| Risk Management and Health and Safety | None identified at this stage. |
| Equality and Diversity | None identified at this stage. |
| Privacy and Data Protection | None identified at this stage. |

7 Appendices

7.1 The following documents are to be published with this report and form part of the report:

- Annex A – Formal Objections received and Responses to Objectors

8 Background Papers

None

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Proposed Formalising or Removal of Disabled Persons' Parking Bays

Summary of Formal Objections and SBC Responses

Formal Objections

Objection 1 – Bay Outside 8 Bredhurst Close, Sheerness

“The only objection I have is the bay isn't situated as to where your consultation states. It is the frontage full frontage of number 6.

The road which has been damaged by people conversing the highway into the field.”

Response: Bay has been removed from this Traffic Regulation Order and will be included in a future Order with the revised location description as “Across the frontage of 6 Bredhurst Close, Sheerness”.

Objection 2 – Bay Outside 42 Hythe Road, Sittingbourne

“I wish to contest the formalisation of the disabled bay that is located on hythe road outside number 42 as currently it is a public bay and it is also used by myself as I hold a valid blue badge and also have difficulty walking long distances as I live **** at number **. Another solution to this issue would be to have an additional bay put in opposite or make the existing one a double bay.”

Response: Officers explained that the disabled bay would still be available for use by any blue badge holder, and following this the objection was withdrawn (as detailed below)

“I would like to withdraw my previous email in regards to hythe road (42). Would it be possible to get it in writing that the disabled bays are for any blue badge holder to use. Thank you for all your help”

Objection 3 – Bay Outside 8 Barrow Grove, Sittingbourne (Proposed Bay Removal)

Confirmation was received that the disabled persons' parking bay outside 8 Barrow Grove, Sittingbourne, was still in use and as such the proposed removal of the bay has been deleted from the Traffic Order.

Response: Proposed removal of bay has now been deleted from Traffic Regulation Order.

Objection 4 – Bay Outside 14 South Avenue, Sittingbourne

“I am writing to voice my strong objection to the plan of installing an extra disabled bay outside 14 South Ave, Sittingbourne. I think that this plan is unwarranted, unjust and harmful to the local residents who already face a shortage of parking spaces in the area.

You may already know that there is an existing disabled bay outside 12 South Ave, which is very near to 14 South Ave. This bay is hardly used by the resident of ** South Ave and who doesn't have a permanent vehicle parked there. Therefore, it is illogical to create another disabled bay outside 14 South Ave, which would effectively take away two parking spaces from the rest of the street.

Therefore, I urge you to rethink the plan and to look for alternative solutions that would not negatively affect the parking situation for the local residents. For example, you could propose that the residents of 12 and 14 South Ave share the existing disabled bay. This means that the residents have to depend on the scarce on-street parking, which is often inadequate to meet the demand, especially during peak hours and weekends.

Additionally, I would like to point out that the residents of East Street, where I live, also use parking in South Ave, as there are double yellow lines. They also tend to use Gaze Hill, but off-street parking is also extremely limited there, as there are dropped kerbs. Chiltern Ave and Orchard Place. Again all extremely limited parking options. This means that the plan of adding another disabled bay in South Ave would also affect the residents of East Street, Gaze Hill, Orchard Place and Chiltern Ave who would have to compete for even fewer parking spaces.

Furthermore, I would like to suggest that the area outside of number 12 and 14 South Ave could be better utilised to accommodate more parking spaces. The walkway / pavement is oversized for its purpose and could be redesigned to make more efficient use of the space. This would not only increase the parking capacity, but also improve the appearance and safety of the street.

Moreover, I would like to ask if the council has taken into account the proposed impact of visitor parking once the Wheatsheaf Pub development has been redeveloped into flats, shops or community centre. I assume that the Wheatsheaf Pub in our area is also undergoing a similar transformation, which would likely attract more visitors and increase the demand for parking. What is the council doing to ensure that the local residents who are struggling to park their cars are not further disadvantaged by this development?

Finally, I would like to inquire about the council's parking strategy for our local area, taking into consideration that there are areas that are not properly utilised. According to the Green Grid Strategy and the Open Spaces and Play Area Strategy adopted by the council, the public realm should be designed to maximise the potential multi-functional benefits of green spaces and open spaces, and to enhance the quality of life and wellbeing of the residents. How is the council planning to improve the public realm and make it more compatible with the parking needs and preferences of the local community?

If the plan does go ahead, I would like to know what actions the council is taking to mitigate the impact of the loss of parking spaces for the local families who do not have driveways or garages to park their cars on. How will you ensure that the parking enforcement is fair and consistent, and that the disabled bays are not misused by non-disabled drivers? Or that resident's will have to park further away from their homes?

I hope that you will take my objections into account and that you will consult with the local community before making a final decision. I look forward to hearing from you soon."

Response

Many thanks for your email. Just to clarify, there is no intention of installing another disabled bay at this location. It is our intention to formalise the existing bay. This means the bay is currently advisory but we are proposing to make it enforceable backed by a Traffic Regulation Order (TRO). The only difference on site would be a sign sited in the footway once the TRO has gone through and not another bay. Do you still object to the formalisation of this bay or would you like the objection retracted?

"I am correct by stating that there will be 2 no. disabled parking bays at this location once the TRO is enforced? Or is this one being remove?"

Response

2 x disabled bays will remain, one outside 6 South Avenue which will be advisory and one outside 12/14 South Ave which will be enforceable.

“What is the council doing about the lack of parking? Why can't 6 and 14 share a disabled bay?”

Response

Can you please confirm whether you would like your objection to formalise the bay outside 14 South Avenue to stand or be retracted as the closing date is this Friday.

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| | |
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| SWALE JOINT TRANSPORTATION BOARD | |
| Meeting Date | 4 th March 2024 |
| Report Title | Petition – Request for Residents’ Parking Scheme, Wellwinch Road, Sittingbourne |
| EMT Lead | Emma Wiggins, Director of Regeneration and Neighbourhoods |
| Head of Service | Martyn Cassell, Head of Environment and Leisure |
| Lead Officer | Mike Knowles, Seafront & Engineering Manager (SBC) |
| Classification | Open |
| Recommendations | Members are asked to note the submitted petition and recommend that Officers undertake an informal consultation with residents of Wellwinch Road, Regency Court and Victoria Road, Sittingbourne, on the possible introduction of a Residents’ Parking Scheme in these roads. |

1 Purpose of Report and Executive Summary

- 1.1 This report provides details of a petition which has been submitted by residents of Wellwinch Road in Sittingbourne, requesting the introduction of a Residents’ Parking Scheme. Of the 29 properties located in Wellwinch Road, 21 householders signed the petition supporting a scheme, 2 signed the petition objecting to a scheme, and 6 expressed a neutral view or did not respond.

2 Background

- 2.1 The petition states *“This petition is acknowledgment of residents applying for a Residential Parking scheme on Wellwinch Road, Sittingbourne, ME10 1BW. The request is submitted due to the amount of non-residential vehicles parking in the street, impacting residents every day activities outside their houses with, convenience of loading vehicles for work, shopping, safety of children and comfort of living within their residential area. By signing the below as residents of Wellwinch Road, they acknowledge their consent to install a residential parking scheme on Wellwinch road.”*
- 2.2 The existing Sittingbourne Residents’ Parking Scheme covers the nearby Chalkwell Road, from the junction with London Road to the junction with Wellwinch Road, and Hawthorn Road located opposite the junction of Wellwinch Road.

3 Proposals

- 2.3 Following receipt of the petition from residents, it is recommended to undertake an informal consultation with residents to gauge support for the scheme, providing details of the costs associated with permits and the limitations of the scheme. As the introduction of waiting restrictions invariably displaces vehicles into adjoining areas, it is recommended that this informal consultation includes both the nearby Regency Court and Victoria Road as well as Wellwinch Road.
- 2.4 The results of the informal consultation would be reported back to a future Joint Transportation Board meeting for Members to consider.

4 Alternative Options Considered

- 4.1 No alternative options have been considered at this time.

5 Consultation Undertaken or Proposed

- 5.1 As detailed above, it is proposed to undertake an informal consultation with residents of Wellwinch Road, Regency Court and Victoria Road on the possible introduction of a Residents' Parking Scheme in these roads.

6 Implications

| Issue | Implications |
|----------------------------------|--|
| Corporate Plan | Improving Community Safety through safer Highways. |
| Financial, Resource and Property | Cost and resource for undertaking informal consultation with residents. Should a recommendation follow to expand the current Residents' Parking Scheme area, this will involve a cost and resource to design the scheme and draft a Traffic Regulation Order which will include a formal consultation. |
| Legal, Statutory and Procurement | None identified at informal consultation stage. |
| Crime and Disorder | None identified at this stage. |

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|--|---|
| Environment and Climate/Ecological Emergency | None identified at this stage. |
| Health and Wellbeing | None identified at informal consultation stage. |
| Safeguarding of Children, Young People and Vulnerable Adults | None identified at this stage. |
| Risk Management and Health and Safety | None identified at this stage. |
| Equality and Diversity | None identified at this stage. |
| Privacy and Data Protection | None identified at this stage. |

7 Appendices

None

8 Background Papers

None

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To: Swale Joint Transportation Board
By: KCC Highways, Transportation & Waste
Date: 22/2/2024
Subject: Utility Companies and Developers works on the highway.
Classification: Information Only

Summary: This report provides information for Members on the governing legislation for works carried out by Utility Companies and Developers in the highway.

1. Introduction

The highway network exists to enable people to travel by foot, bicycle, motorcycle, car, bus, lorry, etc along it to get from one place to another for whatever reasons they wish, (from simple day to day living to enabling huge businesses to operate.) It also exists to enable a means for all the various utility services to reach where they need to for the same reasons.

This report provides information on the national legislation/codes of practice that govern how Utility Companies and Developers carry out works in the highway.

It also contains information on the duties that KCC, as the Highway Authority, have under that legislation and the measures in place to perform these, as well as information on works volumes, works classification, immediate works and quality of reinstatement compliance. It also contains an update on the Neil Baker's investigation into Utility works.

2. Legislation

The New Roads and Street Works Act 1991 (NRSWA) and the Traffic Management Act 2004 (TMA), supported by relevant regulations and codes of practice provide a legislative framework for works being carried out in the highway. The CoPs were prepared by a Highway Authority and Utility Committee (HAUC) comprising representatives of the Department of Transport (DfT), the Utility Industries and the Highway Authorities. The CoPs were then issued by the DfT as statutory guidance.

The various Utility Companies have a statutory right to place/maintain their apparatus in/on/under the highway. These rights are given to them by their relevant industries primary legislation such as the Electricity Act, the Water Act, the Gas Act, the Communications Act. As such KCC cannot stop Utility Companies from working in the highway.

Developers are able to carry out works in the highway by either working as the Highway Authority under legal agreement (s278 Highways Act) with KCC for highway improvements necessary as part of their developments planning permission. Or by obtaining a s50 NRSWA licence giving them the right to place their own apparatus in the highway, (legally they effectively become a Utility Company,) for their own utility connections to the main supplies.

3. New Roads a Street works Act - Coordination duty

KCC do not manage or are not responsible for Utility Company works.

KCC is required to carry out efficient coordination of works on the highway. This is one of the most important aspects of Street Works legislation. Utilities have a statutory duty to provide their service and maintain their apparatus.

The NRSWA sets out the objectives of the coordination function:

- to ensure safety
- to minimise inconvenience to people using a street
- to protect the structure of the street and the apparatus in it

KCC's key aim is therefore to balance the statutory rights of the utility companies to carry out works with the right of road users to expect minimum disruption from works. Works are coordinated to not clash. It is not a responsibility for KCC to prevent disruption, this is unavoidable with any work taking place that impacts the highway.

The Traffic Management Act enabled KCC to bring into operation the Kent Permit Scheme. Permits are not issued to give permission to do works as Utility Companies already have that, they are issued to enable the coordination of works. The scheme lets KCC add specific conditions to permits to reduce the disruption caused, such as: -

- Manual control of traffic lights
- Longer hours of working
- Off peak working
- Directions to work outside of term time near schools.
- Notifications to bus companies
- Advance warning signs

These conditions must be reasonable and are open to challenge. A "working day" under the NRSWA is 0800hrs to 1630hrs Monday to Friday. Requesting longer working hours or weekend working can therefore only normally be requested at traffic sensitive locations. Proposed works durations can also be challenged if considered unreasonable.

If permit conditions are not adhered to or agreed durations of work overrun, then Fixed Penalty Notice fines (FPNs) or Overrun charges can be issued to the utility company. (See Appendix A for details.) These charge amounts are detailed in the DfT's CoP.

The same applies to Developer works service connection on the highway but not for any works carried out under a s278 legal agreement. The developer in those instances is legally considered as being the Highway Authority and FPNs or Overrun charges do not apply.

The TMA also enables KCC to operate a Lane Rental Scheme on the busiest 5% of the primary network. The scheme imposes a daily charge for works that impede the flow of traffic. This is designed to encourage all works to be carried out in the most efficient manner possible. The 5% amount is fixed by DfT guidance.

Further information about the Kent Permit Scheme or the Kent Lane Rental Scheme may be found on our website:

<https://www.kent.gov.uk/roads-and-travel/highway-permits-and-licences>

4. Permit applications

(See Appendix B for last 7 years figures, this includes KCC highway works which are 43% of all works)

KCC have seen a steady increase in permit applications over the last 7 years. Approximately a 46% increase in works taking place on the highway. This is due to several factors, the main ones being:

- An increase in housing development works
- An ageing network of utility apparatus in the highway needing repair.
- Gigabit broadband rollout
- Requirement to fix water leaks quicker.

5. Works Classification

The NRSWA Coordination CoP defines the different works classification.
(See Appendix C for details as well as the notice period required for each.)
This is not something that KCC can change.

6. Immediate Works

Works Promoters are allowed within legislation to commence these works as and when they need to and only have to notify KCC within 2 hours of the work starting.

The CoP states that the assessment of what qualifies as Immediate works is made by the works promoter carrying out the works.

Currently during 2023/24 approximately 30% of all permit applications are for Immediate works. In most cases no warning can be given for these works, and it is not possible to coordinate them effectively.

7. Reinstating the Highway Following Works

To ensure that reinstatements are compliant with the requirements of the NRSWA CoP, KCC is empowered to carry out investigatory works to check on whether or not a utility company has complied with the duties placed on it in respect of reinstatement of the street. This Act makes utility companies wholly responsible for ensuring their works are compliant and KCC are empowered to charge them for a number of sample inspections that they will carry out to monitor their performance. Where reinstatements are found to be defective utility companies are required to complete remedial repairs within specific time limits.

Under this legislation no council is required to inspect all utility works, only a random sample. The fee recover from utility companies only covers this element and such we do not have resources to inspect all utility reinstatements, which would be unaffordable. This sample equates to 30% of works at various stages. (10% when works are taking place, 10% when reinstated, 10% nearing end of guarantee period.)

This year to end of Jan 2024 KCC inspectors have completed approx. 32,000 inspections of works.

As noted above any reinstatement work found to be defective whether in a sample inspection or not remains the responsibility of the utility company provided it is within the 2-year guarantee period. (3 years for excavations over 1.5m in depth.)

The inspection sample size is raised for bad performers and lowered for good performers. This is constantly reviewed throughout each year.

Developer works carried out under s278 legal agreement are inspected throughout the construction process as set out in each agreement.

Developer works carried out under s50 NRSWA licences are inspected at each of the 3 stages listed above. The developer pays for these inspections as part of the licence fee.

8. Update on Investigation of Utility Company works.

- Additional resource – 4 new Inspectors have been put in place to monitor and provide information specifically regarding Road Closures. Currently completing training.
- A project group has been set up to look at ways to enforce improved performance, possible duration reductions and how to raise these issues with the DfT.
- Investigate possible changes of legislation/CoP.

The KCC Streetworks Teams will continue to work with the Utility Companies and own KCC work promoting teams to improve performance.

Conclusion

1. This report is for Members' information.

Contact Officers:

The following contact officers can be contacted on **03000 418181**

Chris Seare

Streetworks Manager East Central Area

Appendix A – FPN/Overrun Charges

FPN Charges

| Offence | Full Charge | Discounted charge (if paid within 29 calendar days) |
|--|--------------------|--|
| Noticing errors | £120 | £80 |
| Working without a permit | £500 | £300 |
| Working in breach of permit conditions | £120 | £80 |

Overrun Charges

Maximum charges in relation to works occupying the carriageway during the overrun period.

| General description of road. | Amount £ (each of first 3 working days) | Amount £ (each subsequent working day) |
|-------------------------------------|--|---|
| Busiest A-roads | 5,000 | 10,000 |
| Rural A-roads | 2,500 | 2,500 |
| Busy B-roads | 3,000 | 8,000 |
| Less busy B-roads | 2,000 | 2,000 |
| Busy minor roads | 750 | 750 |
| Less busy minor roads | 250 | 250 |

These charges can only be applied if the overrun was unavoidable.

If works are complete and just a few signs have been found to be left on site a £100 mitigated charge can be issued.

Appendix B – Permit applications numbers

| Year | Amount |
|---------------------------|---------------|
| 2017/18 | 108,292 |
| 2018/19 | 124,527 |
| 2019/20 | 125,350 |
| 2020/21 | 146,596 |
| 2021/22 | 158,818 |
| 2022/23 | 154,930 |
| 2023/24 (to end of Jan24) | 123,742 |

Appendix C

| Classification | Definition | Notice required |
|---------------------------|---|--|
| Minor Works | 3 working day duration or less | 3 working days |
| Standard Works | 4 to 10 working day duration | 10 working days |
| Major Works | works with planned duration of 11 or more working days or any works requiring a temporary traffic regulation order | 3 months |
| Immediate Works (2 types) | <u>Emergency</u> - works to prevent danger to persons or property. <u>Urgent</u> - works to prevent a loss or restore any supply or service. | Within a 2-hour period after starting the works. |

To: Swale Joint Transportation Board
By: KCC Highways, Transportation & Waste
Date: 22/2/2024
Subject: B2005 Grovehurst Road roundabout
Classification: Information Only

B2005 Grovehurst Road roundabout

The Works to Grovehurst Road are progressing well,

Progress

- the piled foundations for the new bridge over the A249, have been completed and the contractor is starting to build the bridge supports at the back of the highway verge.
- drainage is being installed along with the attenuation ponds.
- The contractor is building the earthworks embankments for the new roundabout.
- Southern Water are on site undertaking diversions of the water mains.
- Southern Gas Networks are due on site early March to start diversion of the apparatus.

Traffic Management

- The main traffic management is for the ongoing lane closures on the A249 on both the northbound and southbound approaches to the Grovehurst Road junction.
- Off peak lane closures are planned on Grovehurst Road with a weekend closure planned on Swale Way to enable service ducts to be installed across the road.

With regard to Agenda Item 11

We are aware of the proposals for network rail to close the Kingsferry bridge and understand the urgency and constraints in undertaking their works to the bridge. Unfortunately on the dates that Networks Rail are proposing we will not be in a position to remove the traffic management on the A249 and will still have the north bound entry slip road closed. We will look to limit any other traffic management around Grovehurst Road during the network rail closures of the Kingsferry Bridge.

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To: Swale Joint Transportation Board
By: KCC Highways and Transportation
Date: 4 March 2024
Subject: Active Travel Fund - Tranche 4 update
Classification: Information Only

Summary: This report updates Members on Faversham's Cross Town Walking & Wheeling Route - Tranche 4 funding and Next Steps

1 Introduction

- 1.1 The Faversham Town cross town pedestrian improvements scheme is the first major scheme for the Faversham Local Cycling and Walking Infrastructure Plan.
- 1.2 The scheme builds on the foundation from the town wide existing 20mph limit and helps to make improvements to walking and wheeling across town by connecting pockets of deprivation with the town.

2 Active Travel Funding

- 2.1 A funding bid was submitted to ATE on 24 February 2023 following KCC contacting Swale Borough Council (SBC) and Faversham Town Council (FTC) to ask for their input and priority schemes.
- 2.2 On receiving the priority list, KCC undertook a sifting process which was reported to the 27 February 2023 JTB. The scheme submitted for construction was the Faversham Cross Town Walking & Wheeling Route (see appendix A for proposed route and potential improvements to some of the junctions).
- 2.3 The schemes initial design costs have been estimated at £995,000. The designs include new pedestrian crossing facilities on distributor roads and residential side roads, junction improvements, seating to be introduced along the route, bus stop improvements and investigations into any potential lighting improvements.
- 2.4 Active Travel England announced on 19 May 2023 that they had awarded KCC the full funding as requested.

3 Design Progress update

- 3.1 KCC, SBC & FTC are now working closely together to review the designs/material choices. A public exhibition which was held at the town council offices and the responses from the exhibition has resulted in further design changes to be included at key junctions.
- 3.2 The design has progressed with the aim of providing a route which is comfortable and attractive for walking and wheeling (mobility aids) The proposed designs provide

continuous raised crossings, pedestrian dominant surfaces, tactiles and tighter corner radii to make it easier to travel.

- 3.3 A detailed review of the scheme proposal identified new lighting upgrades at the junctions of Newton Road and Napleton Road, following a design update to incorporate a new zebra crossing.
- 3.4 A detailed review of the proposals has identified locations in which parking / waiting restrictions require a traffic regulations order (TRO) change and consultation. The designs were reviewed to minimise the impact on parking, however the requirements to add zig-zag markings for zebra crossings, clearways for bus stop access and general clear visibility at the busiest junctions has resulted in the need to reduce existing parking levels.

4 Programme and Phasing

- 4.1 Owing to the requirements for consultation of the elements which require traffic regulations orders, the scheme programme will require to be delayed and will be split into 3 Phases:
- 4.2 Phase 1 - These are works which do not require TRO changes and can be progressed to construction in April 2024. The works include installation of the raised tables along Lower Road and the works on William Street, Park Road and Tanner Street.
- 4.3 Phase 2 - The works which require TRO changes includes the key junctions at Lower Road jw South Road, South Road jw Napleton Road, Bank Street jw Cross Lane and Newton Road jw Gatefield Road. Should the TRO consultation complete without objections and or a decision to proceed is accepted at the next JTB meeting, the works will be programmed to begin construction late summer 2024.
- 4.4 Phase 3 - Depending on the final cost of Phase 1 and 2 KCC, SBC & FTC collaboratively looking to extend the scheme to include additional traffic calming measures along Lower Road. These works will take place on completion of Phase 2. The design is currently under investigation and will be shared with the JTB once the design has been developed further.
- 4.5 Depending on the final cost of the current proposals KCC, SBC & FTC collaboratively looking to extend the scheme to include additional traffic calming measures along Lower Road. These are currently under investigation.

Contact and report author: Sebastian Bures & Alan Osuoha – Kent Active Travel Infrastructure Team

To: Swale Joint Transportation Board
By: KCC Highways and Transportation
Date: 4th March 2024
Subject: Highways Forward Works Programme: 2022/23 and 2023/24
Classification: Information Only

Summary: This report updates Members on the identified schemes approved for construction

1. Introduction

This report provides an update and summarises schemes that have been programmed for delivery in 2022/23 and 2023/24.

In summer 2021 Kent County Council published a Highways Asset Management Plan (HAMP), which included, as Appendix C, a five-year Forward Works Programme for the years 2021/22 to 2025/26. This reflected the need to move away from annual programmes and to consider asset management activity a multi-year one.

The first part of the programme concerned the two years 2021/22 - 2022/23. Around half of the schemes included in that programme have now been delivered, and as a result we have now produced a new programme covering the years 2022/23 - 2023/24. As before, most of the sites included in this programme have already been verified by our engineers.

The second part of our programme related to years three to five of our five-year programme (2023/24 - 2025/26). This too is in need of revision to cover the years 2024/25 – 2026/27, and the work required to do this is currently in progress. As before, our new years three to five programme will be largely based on data from our asset management systems, so may be subject to more changes as the schemes are verified..

This programme is subject to regular review and may change for a number of reasons including budget allocation, contract rate changes, inflationary pressures such as material price increases, conflicting works, and to reflect our changing priorities. The programme and extent of individual sites within the programme may also be revised following engineering assessment during the design phase, and additional sites may be added or others advanced if their condition deteriorates rapidly so that we need to react in order to keep the highway in a safe and serviceable condition.

Further information about how we manage our highway infrastructure, including our county-wide five-year forward works programme, may be found on our website:

<https://www.kent.gov.uk/about-the-council/strategies-and-policies/transport-and-highways-policies/managing-highway-infrastructure>

In addition to planned maintenance of our highway assets, this report includes transportation and safety schemes, developer funded works, Combined Members Grant schemes, and planned maintenance of public rights of way.

Road, Footway & Cycleway Renewal and Preservation Schemes – see Appendix A

Drainage Repairs & Improvements – see Appendix B

Street Lighting – see Appendix C

Transportation and Safety Schemes – see Appendix D

- **Casualty Reduction Measures**
- **Externally Funded Schemes**

Developer Funded Works – see Appendix E

Bridge Works – see Appendix F

Traffic Systems – see Appendix G

Combined Members Grant – Member Highway Fund – see Appendix H

Conclusion

1. This report is for Members' information.

Contact Officers:

The following contact officers can be contacted on **03000 418181**

| | |
|------------------|---|
| Pauline Harmer | Senior Highway Manager East Kent |
| Alan Blackburn | Swale Highway Manager |
| Alan Casson | Strategic Asset Manager |
| Earl Bourner | Drainage Asset Manager |
| Helen Rowe | Structures Asset Manager |
| Sue Kinsella | Street Light Asset Manager |
| Toby Butler | Traffic Operations and Technology Manager |
| Jamie Hare | Development Agreements Manager |
| Nikola Floodgate | Road Safety and Active Travel Group Manager |

Appendix A – Road, Footway and Cycleway Renewal and Preservation Scheme

The delivery of these schemes is weather dependent; should it prove not possible to carry out these works on the planned dates, new dates will be arranged and the residents will be informed by a letter drop to their homes.

| Machine Resurfacing – Contact Officer Byron Lovell | | | |
|---|----------------|---|---|
| Road Name | Parish | Extent Of Works | Current Status |
| Canterbury Road (Boughton Hill) | Dunkirk | <u>Stabilisation Works</u> East Of Staplestreet Road | Completed |
| A2 London Road | Teynham | Dover Inn Pub To Folwer Welch Industrial Estate | Completed |
| A250 Halfway Road | Minster-On-Sea | Roundabout With Power Station Road To Danley Road | Completed |
| Rowetts Way | Eastchurch | <u>Retexturing</u> Roundabout With Lower Road To Roundabout With Church Road | Completed |
| Thompsett Way | Queenborough | <u>Retexturing</u> Circulatory Section Of Roundabout Access To Morrisons | Completed |
| The Broadway | Sheerness | Trinity Road To Meyrick Road | Completed |
| A2 London Road | Tonge | Dully Road To Panteny Lane | Completed |
| Borden Lane | Sittingbourne | Homewood Avenue To Riddles Road | Completed |
| B2040 Crescent Road | Faversham | East Street To Court Street | Programmed 10 th March 2024 |
| Court Street | Faversham | <u>Carriageway Preservation</u> Renewal Of Grouting To Setts. Sections Between Crescent Road And Market Place. | Commenced |
| High Street | Sittingbourne | Maintenance Of Various Ramp Approaches To The Tabletops Along The Length Of The High Street | To Be Designed And Programmed. |
| Kingsferry Bridge | Iwade | Lifting Deck | Patch Repairs Completed. Liaising With Network Rail For Permanent Repair |
| Footway Improvement - Contact Officer Neil Tree | | | |
| Road Name | Parish | Extent And Description Of Works | Current Status |
| Whitstable Road | Faversham | <u>Footway Reconstruction</u> From The Junction With Bob Amor Close To The Junction With Cyprus Road (North Side Only) | Completed |

| | | | |
|------------------------|---------------|---|-----------------------------------|
| Silver St | Bredgar | <u>Footway Preservation</u> From The Junction With Gore Road To Approximately No. 11 Silver Street | Completed |
| Bush Close | Bredgar | <u>Footway Preservation</u> Entire Extents | Completed |
| Travers Gardens | Bredgar | <u>Footway Preservation</u> Entire Extents | Completed |
| Gore Road | Bredgar | <u>Footway Preservation</u> From The Junction With The Street To Its Junction With Silver Street | Completed |
| Bayview Gardens | Leysdown | <u>Footway Preservation</u> Entire Extents | Completed |
| Warden View Gardens | Leysdown | <u>Footway Preservation</u> Entire Extents | Completed |
| Cliff View Gardens | Leysdown | <u>Footway Preservation</u> Entire Extents | Completed |
| Danes Drive | Leysdown | <u>Footway Preservation</u> Entire Extents | Completed |
| Mustards Road | Leysdown | <u>Footway Preservation</u> Entire Extents | Completed |
| St Clements Close | Leysdown | <u>Footway Preservation</u> Entire Extents | Completed |
| Buttermere | Faversham | <u>Footway Preservation</u> Entire Extents | Completed |
| Windermere | Faversham | <u>Footway Preservation</u> Entire Extents | Completed |
| Whitstable Rd | Faversham | <u>Footway Preservation</u> From Approximately The Junction Of Park Rd To The Pedestrian Crossing. (South Side Only) | Completed |
| Park Rd | Faversham | <u>Footway Preservation</u> Entire Extents | Completed |
| Westgate Rd | Faversham | <u>Footway Preservation</u> Entire Extents | Designed And To Be Programmed. |
| Cyprus Rd | Faversham | <u>Footway Preservation</u> Entire Extents | Completed |
| Peel Drive | Sittingbourne | <u>Footway Preservation</u> Entire Extents | Completed |
| Rosebery Close | Sittingbourne | <u>Footway Preservation</u> Entire Extents | Completed |
| Salisbury Close | Sittingbourne | <u>Footway Preservation</u> Entire Extents | Designed And To Be Programmed. |

| | | | |
|--|-------------------|--|-----------------------|
| Gordon Close | Sittingbourne | <u>Footway Preservation</u> Entire Extents | Completed |
| Sunnybank | Sittingbourne | <u>Footway Preservation</u> Entire Extents | Completed |
| Station Road | Faversham | <u>Footway Preservation</u> Preston St To St Marys On North Side | Completed |
| Minster Road | Sheerness | <u>Footway Preservation</u> Barton Hill Drive To Scrapesgate Road | Completed |
| Canterbury Road | Faversham | <u>Footway Preservation</u> From The Junction With Love Lane To Preston Avenue | Completed |
| Surface Treatments - Contact Officer Aaron Divall | | | |
| Road Name | Parish | Extent Of Works | Current Status |
| Ottenden Road | Eastling | Kettlehill Road To Swale District Border | Complete |
| Swale Way | Sittingbourne | Eurolink V To Bingham Road | Complete |
| Leysdown Road (Inc Shellness Road) | Leysdown | Warden Bay Road End Of Shellness Road | Complete |
| Bull Lane | Newington (Swale) | From Playstool Road Newington To Wormdale Hill (Miss Out Middle Section) | Complete |
| Breach Lane | Upchurch | Holywell Lane To A2 London Road | Complete |
| Basser Hill | Lower Halstow | From Oak Lane To Raspberry Hill Lane | Complete |
| Throwley Road (Include Loosedown) | Throwley | Alms House Road To Faversham Road | Complete |
| Brogdale Road | Ospringe | Plumford Road To A2 | Complete |

Appendix B - Drainage

| Drainage Repairs & Improvements - <i>Contact Officer Earl Bourner</i> | | | |
|--|------------------------------|--|---|
| Road Name | Parish | Description of Works | Current Status |
| A2 Canterbury Road | Snipeshill, Sittingbourne | Flood and Water Management Team led drainage improvement SuDS retrofit at open space by Greenways. | KCC FWM Team progressing design and applications for external funding. Detailed design undergoing technical review. |
| Whitstable Road | Faversham | Investigation into alleviation of flooding issues near Park Row in heavy rainfall. Additional works proposed to improve existing drainage alongside the recreation ground. | Works Completed, continuing to monitor feedback post scheme completion. |
| Selling Road | Selling | Flooding affecting area beneath Railway Bridge. Maintenance of drainage system to be carried out. Additional improvements under consideration to reduce flow into Selling Road / Fox Lane from the main road before it reaches the bridge to alleviate flooding. | Works Completed |
| Maidstone Road | Borden | Investigation into flooding at Westfield Gardens. Site inspected – remedials may be required to existing drainage on Maidstone Road. CCTV survey was inconclusive. | Investigations completed further works required at design stage |
| Parsonage Lane | Bobbing | Replacement of damaged culvert pipe (40m in length) | Works complete |
| Oad Street | Borden | Installation of kerbline to reduce risk of property flooding | Works complete along with pipe repairs |
| Curtis Way | Faversham | Repair to existing drainage system | Works completed |
| Canterbury Road | Faversham | Replacement of existing (nonfunctional) gully pot | Works completed |
| Love Lane | Minster | Ditching works | Works completed |
| Frank Apps Close | Newington | Installation of new soakaway | Works due for completion March 2024 |

| | | | |
|----------------|---------|--|--------------------------|
| Ferry Road | Iwade | Investigations into water leak | Awaiting programmed date |
| Parsonage Lane | Bobbing | Replacement of root infested pipe | Awaiting programmed date |
| Oad Street | Borden | Refurbishment of existing soakaway following recent works to repair drains, pipework and reinstate verges. | Awaiting programmed date |

Appendix C – Street Lighting

Structural testing of KCC owned streetlights has identified the following as requiring replacement. A status of complete identifies that the column replacement has been carried out. Programme dates are identified for those still requiring replacement.

| Street Lighting Column Replacement – Contact Officer Sue Kinsella | | | |
|--|-----------------|--|---|
| Road Name | Location | Description of Works | Status |
| Queens Road | Minster | Replacement of 1 no street light complete with LED Lantern | Works awaiting programming by the end of March 2024 |
| Main Road | Queenborough | Replacement of 1 no street light complete with LED Lantern | Works awaiting programming by the end of March 2024 |
| High Street | Minster | Replacement of 1 no street light complete with LED Lantern | Works awaiting programming by the end of March 2024 |
| Mills Close | Minster | Replacement of 1 no street light complete with LED Lantern | Completed |
| Berkeston Close | Sittingbourne | Replacement of 2 no street lights complete with LED Lanterns | Completed |
| Vaughan Drive | Kemsley | Replacement of 1 no street light complete with LED Lantern | Completed |
| London Road | Upchurch | Replacement of 1 no street light complete with LED Lantern | Completed |
| ST Michaels Road | Sittingbourne | Replacement of 1 no street light complete with LED Lantern | Works awaiting programming by the end of March 2024 |
| High Street | Newington | Replacement of 1 no street light complete with LED Lantern | Completed |
| Marine Parade | Sheerness | Replacement of 1 no street light complete with LED Lantern | Completed |
| Milton Road | Sittingbourne | Replacement of 1 no street light complete with LED Lantern | Works awaiting programming by the end of March 2024 |
| Orchard View | Teynham | Replacement of 1 no street light complete with LED Lantern | Completed |
| Simpson Road | Sittingbourne | Replacement of 1 no street light complete with LED Lantern | Completed |
| London Road | Teynham | Replacement of 2 no street lights complete with LED Lanterns | Works awaiting programming by the end of March 2024 |
| Wardon Bay Road | Leysdown | Replacement of 1 no street light complete with LED Lantern | Completed |
| Otterham Quay Lane | Upchurch | Replacement of 1 no street light complete with LED Lantern | Completed |
| Leysdown Road | Leysdown | Replacement of 1 no street light complete with LED Lantern | Completed |
| Staple Street | Hernehill | Replacement of 1 no street light complete with LED Lantern | Works awaiting programming by the end of March 2024 |
| Sheppey Way | Bobbing | Replacement of 1 no street light complete with LED Lantern | Completed |
| Stephens Close | Faversham | Replacement of 1 no street light complete with LED Lantern | Completed |
| West Street | Sheerness | Replacement of 1 no street light complete with LED Lantern | Works awaiting programming by the end of March 2024 |
| Minster Drive | Minster | Replacement of 1 no street light complete with LED Lantern | Works awaiting programming by the end of March 2024 |

| | | | |
|-----------------|-----------|--|---|
| Copland Avenue | Minster | Replacement of 1 no street light complete with LED Lantern | Works awaiting programming by the end of March 2024 |
| Seaside Avenue | Minster | Replacement of 1 no street light complete with LED Lantern | Works awaiting programming by the end of March 2024 |
| Cromwell Road | Sheerness | Replacement of 1 no street light complete with LED Lantern | Works awaiting programming by the end of March 2024 |
| Old Ferry Road | Minster | Replacement of 1 no street light complete with LED Lantern | Works awaiting programming by the end of March 2024 |
| Plover Road | Minster | Replacement of 1 no street light complete with LED Lantern | Works awaiting programming by the end of March 2024 |
| Grenadier Close | Upchurch | Replacement of 1 no street light complete with LED Lantern | Works awaiting programming by the end of March 2024 |
| Lower Road | Teynham | Replacement of 1 no street light complete with LED Lantern | Works awaiting programming by the end of March 2024 |

Appendix D – Transportation and Safety Schemes

The Road Safety and Active Travel Group is implementing schemes within the Swale District, to meet Kent County Council's strategic targets (for example, addressing traffic congestion, or improving road safety).

| CASUALTY REDUCTION MEASURES | | | |
|--|---------------|---|--|
| Identified to address a known history of personal injury crashes | | | |
| Road Name | Parish | Description of Works | Current Status |
| 22-SW-CRM-66 Sheppey Way Bobbing Apple Svc/McDonalds | Bobbing | New Roundabout Junction to replace existing right turn lane which is currently a priority junction | The roundabout option was not practical to construct so a design is in progress for traffic signals with construction expected in the second half of 2024/25 |
| 23-SW-CRM-583 Broad Street junction with Hope Street | Sheerness | Junction improvements – Revoke one-way restriction on southern section of Hope Street and other associated signing and lining works | Works complete. |
| 23-SW-CRM-928 A2 ST MICHAEL'S ROAD J/W CROWN QUAY LANE, SITTINGBOURNE Traffic signals | Sittingbourne | Signal-controlled junction upgrade. | Traffic modelling complete. Signal phasing to be amended To be implemented in Spring 2024. |

| INTEGRATED TRANSPORT SCHEMES | | | |
|--|---------------|--|---|
| Local Transport Plan funded non-casualty reduction schemes | | | |
| Road Name | Parish | Description of Works | Current Status |
| 2122-LTP-SW-02 Dark Hill | Faversham | Remedial Works following Road Safety Audit 3 | Works have been programmed several times but aborted due to parked cars in the works area. Contractor still trying to complete this. Road space is not available until after 25 th February for us to try again. |

| Active Travel Scheme | | | |
|---|---------------|--|---|
| Road Name | Parish | Description of Works | Current Status |
| 23-AC-SW-873 Faversham Cross Town Walking Route ATF4 | Faversham | Improvements to walking and wheeling route east/west across Faversham Town | Changes which require a traffic regulations order (TRO) will be submitted for consultation. An overall scheme update will be presented to the March JTB 2024. |

Externally Funded Schemes

The Road Safety and Active Travel Group is implementing schemes within the District of Swale funded by external corporations whilst still meeting KCC's strategic targets with the road network.

| Externally Funded Schemes | | | |
|---|-----------------------------|---------------------------------|--|
| Road Name | Description of Works | Source of Funding | Current Status |
| 23-SW-EXT-151 Lower Halstow village | 20mph speed limit reduction | Lower Halstow Parish Council | Complete |
| 22-SW-EXT-502 Hernhill Village | 30mph speed limit reduction | Hernhill Parish Council | Works ordered and due to be completed Spring 2024 |
| 22-SW-EXT-631 Canterbury Road/London Road, Dunkirk | 40mph speed limit reduction | Dunkirk Parish Council | Works ordered and due to be completed Spring 2024 |

Appendix E – Developer Funded Works

Key:

| | |
|--|--------------------------------------|
| | Technical Vetting Underway |
| | S278 Agreement Not Progressed |
| | Significant Works Outstanding |
| | Maintenance Period |
| | Minor Works Outstanding |
| | Site Adopted Recently |

| Developer Funded Works (Section 278 Works) | | | | |
|--|--|---------------|--|---|
| File Ref. | Road Name | Parish | Description of Works | Current Status |
| SW/003027 | Tunstall Road, Tunstall | Tunstall | New School access Traffic calming changes and footway Connection | Works Completed Serving Maintenance Period – Lighting remedial works required. Street Lighting Team instructed to proceed with lighting remedials and recharge to Developer. Awaiting date for works. |
| SW/003032 | Old Water Works Site, Rook Lane, Keycol, Bobbing | Bobbing | Provision of Revised Footway and Access to Housing Development | Agreement area to be superseded by Land at Hill Farm, Bobbing, S278 Agreement – remedial works to be captured under same. Remedial works completed. Site adopted 07 December 2023. |
| SW/003035 | 109-111 Staplehurst Road, Sittingbourne | Sittingbourne | Provision of revised traffic calming and vehicle access for Housing developments | Scheme being progressed by Default S38 & S278 Agreement Specialists. Agreements & Structures awaiting update regarding retaining wall construction details (not as per agreed design). Developer to demonstrate built to adoptable standards. Stage 3 RSA undertaken. Discussions ongoing with Developer through Default Specialists. Awaiting date for agreed remedial works by Developer. |
| SW/003040 | Otterham Quay Lane, Upchurch | Upchurch | Provision of Right Turn Lane / Junction and Footway for Housing Development | As-Built amendments required. Remedial and completion works underway. |
| SW/003041 | Larkrise, Conyer Road, Conyer | Teynham | Provision of footway to Small Housing Development | Remedial works still required prior to sign off. Awaiting confirmation of date for these by Developer. |
| SW/003043 | 34-40 Rushenden Road | Queenborough | Reconstruction of existing lay-by as new Footway | Confirmation of final remedial items having been actioned required from developer. RSA3/H&S File/As-Built Drawings required following completion of remedials. Developer has gone into administration. KCC to notify administrators of outstanding items to progress adoption. |

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| SW/003046 | Power Station Road, Halfway, Sheppey | Minster-on-Sea | Provision of Private Housing development Junction and Traffic Calming | Road Safety Audit Stage 3 undertaken. Remedial works agreed. Developer has confirmed remedial works to be carried out by Feb 2024 prior to Certificate 1. |
| SW/003061 | Swale Way/Reams Way, Kemsley, Sittingbourne | NCP | Temporary Access Crossings across Footways for Soil Removal Works | Minor remedial items to be carried out. Date TBC for remedials by Developer prior to Cert 2. |
| SW/003067 | Old Brickworks, Western Link, Faversham | Faversham | Provision of New Roundabout Access for Housing Development | Remedials complete. S278 Cert 1 issued on 23 November 2023. Serving Maintenance Period. |
| SW/003068 | CRL, Canterbury Road, Sittingbourne | Sittingbourne | Revision of existing footways to proposed Retirement Home frontage | Outstanding remedial works completed acceptably by developer. H&S File & As-Built Drawings received October 2022. Certificate 1 issued October 2022. Serving Maintenance Period. End of Maintenance inspection due. |
| SW/003069 | Rushenden Road, Queenborough, Sheppey | Queenborough | Provision of New Access for Housing Development | Footway remedials and street lighting syphers required. Minor resurfacing remedials required following RSA3 prior to Certificate 1. H&S File & As-Built Drawings received. Date TBC for remedials by Developer. |
| SW/003074 | School Lane, Bapchild | Bapchild | Provision of Vehicle access and new footway connection for small housing development | End of Maintenance Inspection undertaken. Minor remedial items outstanding. Awaiting confirmation from Developer of date for these works prior to issuing Certificate 2. |
| SW/003081 | Ham Road, Oare Road, Faversham | Faversham | Provision of Access Road to new Housing Development and Revision of Ham Road from Junction | S278 Certificate 1 issued. Street Lighting remedial works, H&S File and As-Built Drawings and minor remedial items still outstanding prior to Certificate 2. |
| SW/003082 | Brogdale Road, Ospringe | Ospringe | Provision of Access Road to new Housing Development | S278 Cert 1 issued. Serving Maintenance Period. |
| SW/003084 | Eurolink Way, Sittingbourne | NCP | Site access Letter of Agreement plus new Puffin crossing scheme | S278 Certificate 2 issued 27 July 2020 for bellmouth access into Site. Agreement in place for Signal Crossing. Awaiting updated drawing for recycling centre parking issues prior to issue of Cert 1. TRO proposals for waiting restrictions adjacent traffic island being progressed. |
| SW/003086 | Lower Road 3, Teynham | Teynham | Provision of Frontage Footway to small housing development | S278 Certificate 1 issued. Serving Maintenance Period. Subject to end of Maintenance Inspection. |

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| SW/003088 | Leysdown Road, Eastchurch, Sheppey | Eastchurch | Provision of revised access for Wind Farm | End of Maintenance Inspection carried out. H&S File, As-Built Drawings req'd prior to issue of Cert 1. |
| SW/003090 | Minster Road, Minster, Sheppey (Preston Skreens) | Minster-on-Sea | Provision of Access for new small Housing Development | Remedial works undertaken – subject to sign off inspection by KCC officer. Material Test Results and As-Built drawing required prior to issue of Cert 1. |
| SW/003092 | Castle Road, Sittingbourne | Sittingbourne | New Access and footway to Industrial Units | Letter of Agreement in place. Significant remedial works agreed to be carried out. Date for remedials TBC by Developer. |
| SW/003094 | Nova, Graveney Road, Faversham (Tylman Place) | Faversham | Provision of Private Housing development Junction and Pedestrian Crossing | S278 Certificate 2 paperwork being progressed. Adoption imminent, subject to final inspection of minor civils and street lighting remedials. |
| SW/003097 | Crown Quay Lane, Sittingbourne | NCP | New Bell mouth access into Redrow Eurolink Way Site | Agreement in place. Works completed. |
| SW/003100 | Love Lane & Graveney Road, Faversham | Faversham | Two new bell mouth accesses - Graveney Road & Love Lane, Faversham | Minor remedial works completed. S278 Certificate 1 issued November 2022. Serving Maintenance Period. End of Maintenance undertaken November 2023. Remedial works required prior to issue of S278 Cert 2. Awaiting confirmation of date for remedial works from Developer. |
| SW/003101 | Lower Road, Teynham | Teynham | Provision of Footway for small Housing Development | Technical approval given. Agreement not progressed by Developer. File closed as no further communications progressing this and planning permission expired January 2020. |
| SW/003103 | Oak Lane, Upchurch | Upchurch | Traffic Calming/Footway Access to Small Housing Development | Design Technical Submission to be Re-Submitted by the Developer's consultant. KCC still awaiting civils design submission. Technical Acceptance not yet issued. Street Lighting technical review on-going. |
| SW/003108 | Chequers Road, Minster, Sheppey | Minster-on-Sea | Frontage Footway and Access for Small Housing development | SUPERSEDED BY SW003337 - S278 Certificate 1 issued September 2022. End of Maintenance Inspection undertaken. Minor remedial works agreed with Developer. Awaiting confirmation of date from Developer for these works. |
| SW/003117 | North Street, Milton Regis | Sittingbourne | Permanent School Drop-off facility and Zebra crossing | Majority of planned remedial works completed. Minor remedial works outstanding. RSA3 undertaken and further remedial works required following same. As-Built Drawings, H&S File required prior to Certificate 1. Remedial works being instructed by KCC – awaiting date for commencement. |

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| SW/003118 | Grovehurst Road, Sittingbourne | Sittingbourne | Provision of Access for new small Housing Development | S278 Certificate 1 issued. End of Maintenance Inspection carried out. Minor remedial works agreed with Developer. Awaiting confirmation of date from Developer for these works. Developer has gone into administration. KCC to notify administrators of outstanding items to progress adoption. |
| SW/003141 | Stones Farm, Canterbury Road, Bapchild | Bapchild | Traffic Signal Junction and Access for Private Housing Development | S278 Certificate 1 issued 28 March 2022. Serving Maintenance Period. End of Maintenance inspection carried out. Final remedial works agreed. Final soft landscaping works being undertaken prior to adoption. |
| SW/003196 | Church Road, Sittingbourne Golf Centre - Material Movements | Sittingbourne | Addition of passing places on Lomas Road, Church Road for Golf Centre Material Movements | S278 Certificate 1 issued. End of Maintenance Inspection undertaken. Minor remedial works required prior to issue of Certificate 2. Awaiting confirmation from Developer remedial works have been carried out. Further inspection required once all material movements have ceased to agree final remedial works. Date TBC by Developer. |
| SW/003199 | Swale Way, Great Easthall, Sittingbourne – Toucan | Sittingbourne | Provision of a Toucan Crossing for the Eurolink 5 Industrial Estate development | Technical Vetting underway. KCC awaiting revised submission. |
| SW/003202 | Tylman Place, Graveney Road - LOA | Faversham | Formation of new entrance to development | Agreement in place. Works completed. File closed as superseded by S278 for SW/003094. |
| SW/003266 | Station Road, Teynham | Teynham | New bellmouth on to station road, footway works, new lining and a build out. | Physical works completed. Partial installation of TRO lining completed – remaining section(s) to be installed in due course. RSA 3/ As-Builts/H&S File required prior to Certificate 1. Further remedial works required following multiple trench reinstatements in new surfacing (carriageway and footway). Awaiting confirmation of date from Developer for these works. RSA 3 undertaken Feb 2024 - KCC awaiting report. |
| SW/003267 | Wises Lane, Sittingbourne | Borden | Amended alignment to Wises Lane for new housing developer and creating new bell mouth for Wises Lane | Agreement in place. Works underway. |
| SW/003294 | Quinton Road, Sittingbourne | NCP | Mini roundabouts on Quinton Road access to site. | Agreement in place. RSA3 Remedial works required prior to Cert 1. Awaiting confirmation of date from Developer for when these works will be completed. |

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| SW/003314 | Belgrave Road, Minster-on-Sea | Minster-on-Sea | Widening to existing Belgrave Road prior to proposed S38 highway works relating to access arrangements to new development 153 no. housing development and associated highway works. | S278 Agreement in place. Widening works underway. Resurfacing of footways and carriageway to be carried out. Footway resurfacing works underway. Carriageway resurfacing works now in progress. Majority of carriageway surfacing works complete. Final area of surfacing at junc/w Queenborough Road to be incorporated under Queenborough Road S278 works – awaiting confirmation of date from Developer. |
| SW/003315 | Belgrave Road, Minster-on-Sea | Minster-on-Sea | Temporary sales access | Letter of Agreement in place. Works completed. Access incorporated within SW003314 Agreement. |
| SW/003316 | The Crescent Signalling, Belgrave Road, Minster-on-Sea | Minster-on-Sea | Signalling and junction improvements | Agreement in place. Date for commencement of works TBC by Developer. |
| SW/003318 | Cooks Lane, Sittingbourne | Milton Regis | Access arrangements for new private housing development. | Carriageway resurfacing remedial works required prior to issue of Certificate 1. Remedial works undertaken. Awaiting H&S File and Design & Check Certificate prior to issue of Cert 1. H&S File received. Awaiting Design & Check Certificate prior to issue of Cert 1. |
| SW/003327 | Love Lane Commercial Access, Faversham | Faversham | New commercial access bellmouth | Agreement lapsed. New Agreement needed. Awaiting response from Developer. Agreement not progressed by Developer. File closed November 2023. |
| SW/003337 | Chequers Road, Minster, Sheppey | Minster-on-Sea | Frontage Footway for Small Housing development | RSA3 remedials carried out. As-Built/H&S File received. S278 Certificate 1 issued September 2022. End of Maintenance Inspection undertaken. Minor remedial works agreed with Developer. Awaiting confirmation of date from Developer for these works. |
| SW/003366 | Ham Road, Faversham | Faversham | New bell mouth into development | Agreement in place. Works completed. Remedial works outstanding. |
| SW/003416 | The Old School, London Road, Dunkirk | Dunkirk | Bellmouth highway works for proposed Residential Development of 6no. units with associated parking and external works. | RSA3 Report, H&S File & As-Built received. Certificate 1 issued 24 July 2023. Serving Maintenance Period. |

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| SW/003418 | Lydbrook Close, Sittingbourne (junction with London Road/A2) | Sittingbourne | Footway improvement works at the junction of London Road (A2) including footway resurfacing, new kerbing, pedestrian crossing point and minor kerb realignment on the Lydbrook Close nearside approach to London Road. | Signed S278 Letter of Agreement in place. Physical works completed. Minor remedial items undertaken. As-Built Drawing received. RSA3 Report and H&S File received. Certificate 1 issued 6 April 2023. Serving Maintenance Period. |
| SW/003419 | The Thanet Way/Dargate Interchange, Hernhill, ME13 9EN | Hernhill | Bellmouth and frontage footway works to facilitate proposed development of 34 commercial units at The Thanet Way/Dargate Interchange, ME13 9EN | S278 Letter of Agreement in place. Works due to commence in September 2023 by Developer. Bellmouth and carriageway surfacing undertaken October 2023. Footway works remain outstanding. Physical works completed January 2024. Awaiting test results, H&S File, and As-Built Drawing prior to issue of Cert 1. |
| SW/003420 | Aldi, Queenborough Road, Sheppey | Queenborough | Temporary Construction Access for new Aldi Store | S278 Letter of Agreement in place. Works completed. |
| SW/003422 | Staple Street, Hernhill, Faversham | Hernhill | New bell mouth access to 8 dwellings - road to remain private | S278 Certificate 1 issued November 2022. Serving Maintenance Period. End of Maintenance Inspection undertaken. Site adopted 5 January 2024. |
| SW/003423 | The Slips, Scocles Road_Elm Lane, Minster-on-Sea | Minster-on-Sea | New footways, carriageway widening, gateway feature and 2no. bellmouth accesses on Scocles Road to facilitate access to new development of 62 no. residential dwellings. | S278 Agreement in place. Works underway by Developer. |
| SW/003426 | Oare Road, Faversham | Faversham | New footway/cycleway link to Oare Road - by traffic signals | Agreement in place. Works underway. Remedial works/H&S File/As-Built Drawing/Lighting inspection required prior to Cert 1. |
| SW/003427 | A2 Canterbury Rd J/W Love Lane, Faversham | Faversham | New traffic signal controlled junction | Technical Acceptance granted. Agreement being drafted. |

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| SW/003428 | Whitstable Rd, Faversham - Zebra | Faversham | New zebra crossing | S278 Agreement in place. Physical works completed. S278 Certificate 1 issued 13 November 2023. Serving Maintenance Period. |
| SW/003429 | Love Lane, Faversham - Zebra | Faversham | New zebra crossing | S278 Agreement in place. Zebra crossing installed. Remedial works and H&S/As-built/RSA3 required prior to issue of Certificate 1. Physical works completed. S278 Certificate 1 issued 13 November 2023. Serving Maintenance Period. |
| SW/003430 | Love Lane, Faversham – Bus Stop | Faversham | New Bus Stop layby | S278 Agreement in place. Works underway by Developer. Remedial works and H&S/As-built required prior to issue of Certificate 1. |
| SW/003432 | Scocles Farm, Scocles Road, Minster-on-Sea | Minster-on- Sea | S278 Bellmouth and associated footway works to facilitate access to new development. | S278 Letter of Agreement in place. Awaiting confirmation from Developer of date works to commence. |
| SW/003433 | Quinton Rd/Sonora Way, Sittingbourne | NCP | 2 no. zebra crossings and roundabout improvements | S278 Agreement in place (August 2022). Works underway. Remedial works and H&S/As-built required prior to issue of Certificate 1. Awaiting confirmation from Developer of date for remedial works. |
| SW/003435 | ATS Site, Crown Quay Lane, Sittingbourne | NCP | New Footway/cycleway | S278 Agreement in place. Works commencement TBC by Developer. |
| SW/003436 | Chestnut Street, Sittingbourne | Borden | New bellmouth access | S278 Agreement in place. Works underway by Developer. |
| SW/003441 | Pond Farm, Iwade, Sittingbourne – S278 Sheppey Way and Grovehurst Rd | Iwade | Road improvements on Sheppey way and Grovehurst Road, Sittingbourne, to facilitate access to new residential development at Pond Farm in the parish of Iwade. Sheppey Way traffic calming improvements comprising widening of the existing refuge island and associated road widening. New site access on Grovehurst Road with associated | S278 Letter of Agreement in place for Sheppey Way (Grovehurst Road elements to be incorporated within Major Projects roundabout improvement scheme). Works commencement TBC by Developer. |

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| | | | road widening and existing footway/cycleway to be extended to 3m in width and continue to Grovehurst Rd roundabout. | |
| SW/003442 | Land at Southsea Avenue, Augustine Rd, Sexburga Drive, Minster-on-Sea | Minster-on-Sea | S278 highway works comprising bellmouth accesses, vehicular crossover accesses and footway works in Augustine Road, Sexburga Drive and Southsea Avenue, Minster-on-Sea, to facilitate residential development comprising 72no. 3- and 4-bedroom dwellings with associated garaging, parking and infrastructure. | S278 Agreement in place. Works complete at Southsea Avenue. RSA3, H&S, As-built required prior to issue of Certificate 1. |
| SW/003446 | London Road, Faversham | Faversham | Bus Stop Amendments on A2 | S278 Letter of Agreement in place. Works underway by Developer. |
| SW/003453 | Chestnut Street, Sittingbourne | Borden | New four arm roundabout - access to A249 and Borden/Wises Lane Development | Technical Acceptance granted. S278 Agreement in place (October 2023). Works commencement TBC by Developer. |
| SW/003457 | Crown Quay Lane, Sittingbourne | NCP | New Bellmouth access to new housing development | Technical Acceptance. Agreement being drafted. |
| SW/003459 | Land adjoining Faversham Showground. Staple Street, Hernhill | Graveney with Goodnestone & Boughton under Blean | Construction of a new crematorium, associated car park, access road and gardens of remembrance. | S278 Letter of Agreement in place (December 2022). Works completed. RSA 3 Report received, and recommendations agreed. Awaiting confirmation of date from Developer for remedial works. |
| SW/003461 | Former Regis Medical Centre, Saffron Way, Sittingbourne | NCP | Change of use from temporary doctor's surgery (use now discontinued) | Technical Vetting on-going. |

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| | | | and building removed) to a restaurant/cafe and hot food takeaway uses, including the erection of 2no. single storey buildings, comprising of 3no. units, and associated car parking, servicing and landscaping. Creation of access to Milton Creek Country Park. | |
| SW/003462 | Land at Hill Farm, Rook Lane, Keycol Hill, Bobbing | Bobbing | Erection of a nurse accommodation building, car park and outdoor event space for Demelza. Erection of 30 private residential dwellings, together with associated access, parking, highway works, drainage and landscaping. Proposed realignment of Rook Lane. | S278 Agreement in place. Works planned to commence October 2023 by Developer. Works underway by Developer. |
| SW/003464 | Lower Road, Teynham | Teynham | Provision of footway, layby and 4 vehicle crossings on the north side of Lower Road to the east of Frognal Lane | S278 Letter of Agreement in place. Works underway by Developer. |
| SW/003468 | Lydbrook Close, Sittingbourne [Development Tie-in] | Sittingbourne | Highway tie-in works to existing carriageway from new development access | Technical Acceptance granted. S278 Letter of Agreement in place (November 2022). Works underway. |
| SW/003469 | Danedale Stables, Chequers Road, Minster-on-Sea | Minster-on-Sea | Provision of new bellmouth access, footway, and minor pedestrian crossing works to facilitate development of 5no. three- | S278 Letter of Agreement in place. Works completed. RSA 3/ As-Built Drawing/H&S File required prior to Certificate 1. RSA3 undertaken / As-Built Received / H&S File Received (Sept 2023). RSA3 remedials undertaken (Oct 2023). S278 Certificate 1 issued 26 October 2023. Serving Maintenance Period. |

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| | | | bedroom bungalows with associated garages, parking spaces and private amenity space. | |
| SW/003471 | Land adjacent to 127 High Street, Eastchurch, Sheerness | Eastchurch | Provision of new road access and minor pedestrian crossing works to facilitate development of 15 dwellings with associated parking. | Technical Acceptance granted. Agreement drafting underway. |
| SW/003472 | Rookery Nook, Scocles Road, Minster-on-Sea | Minster-on-Sea | New vehicle crossings and footway | Technical Acceptance granted. S278 Letter of Agreement in place. Works completed. S278 Certificate 1 issued 01 February 2024. Serving Maintenance Period. |
| SW/003473 | Woodcombe Sports Hall, Church Road, Murston | NCP | New bell mouth access into development | Technical Acceptance granted. S278 Agreement in place (31 January 2024). Works commencement TBC by Developer. |
| SW/003474 | Sheppey Way, Bobbing (Halfway Egg Farm) | Bobbing | New bell mouth access | Technical Acceptance granted. S278 Letter of Agreement in place. Works underway. |
| SW/003476 | Wises Lane/Maylam Gardens | Borden | Mini roundabout refresh and footway/cycle link - via old Wises Lane | Technical Acceptance granted. Awaiting outstanding technical and performance security fees to be paid prior to signing S278 Agreement. |
| SW/003478 | Queenborough Road, Halfway, Sheppey (4 & 6 Acre Sites) | NCP | New bell mouth access and footway/cycle works | Technical Acceptance granted. S278 Agreement in place (July 2023). Works underway by Developer. |
| SW/003479 | Cleve Hill – Solar Park, Cleve Hill, Graveney, ME13 9EE under DCO | Graveney with Goodnestone | Solar Farm - s278 agreement to cover remedial works to access roads from construction vehicles | Negotiations underway to monitor highway condition approach. |
| SW/003480 | Heron Drive, Minster-on-Sea | Minster-on-Sea | New bellmouth access | Highway Boundary Agreement in place (July 2023). Works commencement TBC by Developer. |
| SW/003481 | London Road/Frogna Lane, Teynham | Teynham | New roundabout on A2 London Road & closure of Frogna Lane | Technical Acceptance granted. Agreement drafting underway. |
| SW/003482 | London Road/Frogna Lane, Teynham - Temporary Construction | Teynham | Temporary Construction Access for new development on Land North of 88 | Technical Acceptance granted. Agreement drafting underway. |

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| | Access | | Frognal Gardens, Teynham, Sittingbourne, ME9 9HS. | |
| SW/003485 | Pond Farm, Iwade - Temporary Access | Iwade | Temporary access for residents whilst Major Project works on Grovehurst Road being undertaken. | Technical Acceptance granted. S278 Letter of Agreement in place. Works completed. |
| SW/003486 | Land To The East Of Queenborough Road, Queenborough, Kent, ME12 3RH [Aldi - Footway/Cycleway] | Queenborough | New shared cycle/footway facility along the northern side of Queenborough Road and new pedestrian access on the southern side to provide access to Aldi food store. | Technical Acceptance granted. Agreement drafting underway. |
| SW/003487 | Frognal Lane Junction Improvements, Teynham | Teynham | Junction Improvements at Frognal Lane, Teynham | Technical Acceptance granted. Agreement drafting underway. |
| SW/003488 | London Road Loading Bay, Teynham | Teynham | London Road Loading Bay | Technical Acceptance granted. Agreement drafting underway. |
| SW/003489 | Land West of Barton Hill Drive, Minster-on-sea | Minster-on-Sea | Provision of new road access to facilitate development | Technical Vetting under way. |
| SW/003490 | Vanity Holiday Village, Leysdown Road, Leysdown, Sheerness | Leysdown | Creation of a new vehicular and pedestrian access to Vanity Holiday Village | Technical Vetting under way. |
| SW/003492 | Homewood Avenue, Sittingbourne - Mini Roundabouts | NCP | Provision of double mini roundabout | Technical Vetting under way. |
| SW/003493 | Preston Fields, A2 Canterbury Road | Faversham | Provision of new bellmouth accesses to facilitate development | Technical Vetting under way. Technical Acceptance pending Street Lighting Design Approval. |
| SW/003494 | Wises Lane J/W A2 London Road - traffic signals | Borden | Traffic signal-controlled junction (Wises Lane off-site highway works) | Technical Vetting under way. |

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| SW/003495 | Adelaide Drive j/w A2 London Road | NCP | Junction Improvements | Technical Acceptance granted. Agreement drafting underway. |
| SW/003496 | Borden Lane j/w A2 London Road, Sittingbourne | NCP | Junction Improvements | Technical Acceptance granted. Agreement drafting underway. |
| SW/003498 | Land rear of 128 High Street, Newington | Newington | New bell mouth access | Technical Acceptance granted. Agreement drafting underway. |
| SW/003499 | Unit 5, Dolphin Park, Dolphin Road, Sittingbourne | NCP | New bell mouth access | Technical Acceptance granted. Agreement drafting underway. |
| SW/003500 | Love Lane Main Line & Access Works (Fernham Homes) | Faversham | Lay by Builds outs on Love Lane and two bell mouth accesses. Two LOA's (accesses) and one full legal agreement. | Technical Vetting under way. |
| SW/003501 | Scocles Farm, Minster-on-Sea Northern Site | Minster-on- Sea | Side turn junction to new housing development | Technical Vetting under way. |
| SW/003503 | Heron Drive - 2 No. accesses for Parcels D, E & F | Minster-on- Sea | Two new accesses from Heron Drive for development. | Technical Vetting under way. |

Appendix F – Bridge Works

No sites planned.

Appendix G – Traffic Systems

There is a programme of scheduled maintenance to refurbish life expired traffic signal equipment across the county based upon age and fault history. The delivery of these schemes is dependent upon school terms and holiday periods; local residents, businesses and schools will be informed verbally and by a letter drop of the exact dates when known.

No sites planned.

Appendix H - Combined Members Grant programme update

Member Highway Fund programme update for the Swale Borough Council

The following schemes are those, which have been approved for funding by both the relevant Member and by Haroona Chughtai, Director of Highways and Transportation. The list only includes schemes, which are

- in design
- at consultation stage
- about to be programmed
- recently completed on site.

The list is up to date as of **29 January 2024**.

The details given below are for highway projects only. This report does not detail

- contributions Members have made to other groups such as parish councils.
- highway studies
- traffic/ non-motorised user surveys funded by Members.

More information on the schemes listed below can be found by contacting the Highway Manager for the Swale Borough Council, Alan Blackburn.

| Details of Scheme | Status |
|--|---|
| 22-SW-EXT-631 London Road, Dunkirk – Speed Limit Reduction to 40mph Traffic Regulation Order Application and contribution towards scheme installation cost | Works Ordered – Due for completion Spring 2024 |
| 22-SW-EXT-502 Hernhill Village, Hernhill – Speed Limit Reduction to 30mph Contribution towards Design Fee and scheme installation cost | Works Ordered – Due for completion Spring 2024 |

Legal Implications

1.1.1 Not applicable.

1.2 Financial and Value for Money Considerations

1.2.1 Not applicable.

1.3 Risk Assessment

1.3.1 Not applicable.

Contacts: Pauline Harmer/ Alan Blackburn 03000 418181

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SWALE JOINT TRANSPORTATION BOARD (JTB)*Updates are in italics*

| Minute No | Subject | SBC/ KCC | Recommendations Made by Board | KCC/SBC - Comments/date due back to JTB |
|------------------|--|---------------------|---|---|
| 478/12/22 | Faversham Pedestrianisation | SBC | (1) To proceed with the implementation of Faversham Town Centre Road closures. (2) To proceed with the preparation of the draft traffic order and formal consultation on the traffic order. | |
| 477/02/23 | Parking on Eurolink Way, Sittingbourne – crossing by Redrow Development and scrap metal yard | KCC | (1) That a report on SW/003084 Eurolink Way, Sittingbourne be brought to the next meeting of the Swale JTB | <i>A TRO application is underway to install Double Yellow Lines adjacent the pedestrian island to keep the area clear of parked vehicles for pedestrians to cross safely.</i> |
| 336/10/23 | Results of Informal Consultation - Proposed Bollard Removal, James Street, Sheerness | SBC | (1) That the results of the recent informal consultation be noted. (2) That the bollards on either side of James Street, Sheerness be removed, subject to the emergency services and Kent County Council Highways and Transportation being consulted on the removal of the bollards. | <i>The recommendations were agreed by the Policy and Resources Committee on 7 February 2024.</i> |
| 337/10/23 | LCWIP - Rural Highways Review - Borden & Grove Park Ward | SBC | (1) That a Multi-Agency task force be formed to monitor the wider road network to ensure that the current programme of works and any future planned works, delivers the | <i>To be discussed at the rescheduled EMT on Thursday 9th November</i> |

| Minute No | Subject | SBC/ KCC | Recommendations Made by Board | KCC/SBC - Comments/date due back to JTB |
|-----------|---|-------------|---|--|
| Page 70 | | | <p>mitigations to allow for the regeneration of the shared space rural lanes and implement the interventions where and when appropriate.</p> <p>(2) That the Task Force encompasses Hartlip, Newington & Upchurch Ward and Bobbing Iwade & Lower Halstow Ward.</p> <p>(3) That the group designs, implements and monitors traffic management during the Key Street and Grovehurst roundabout works to ensure a continual flow of traffic on the A2 through Sittingbourne.</p> <p>(4) That the group liaised with large employers, logistics companies, public transport providers, Medway Council, Utilities, and other organisations, including schools to reduce the impact of congestion during the works.</p> <p>(5) That the group was managed publicly to help drivers avoid and reduce congestion.</p> | |
| 479/12/23 | Conditions on developers and utility companies | KCC | (1) That an update report be provided for the March 2024 meeting on the works carried out by utility companies. | <i>Report currently being draft by the KCC Streetworks Team Manager.</i> |